

**Minutes of a meeting of Drayton Parslow Parish Council held at the Sports & Social Club  
on Monday 22<sup>nd</sup> October 2018 at 7:30 p.m.**

**Present:** Cllr. D. Perry (Chairman); Cllr. J. Bruce (Vice-Chairman); Cllr. A. Batley; Cllr. S. Colborne-Baber; Cllr. H. Harvey; Cllr. S. Spavins; Cllr. E. Wilson

**Also present:** 2 members of public; District Cllrs. N. Blake & B. Everitt; Deborah O'Brien, Parish Clerk

District Cllr. B. Everitt gave an update on District Council activities. The Cambridge-Oxford Expressway corridor B which has been selected will run through our area although its exact path has not yet been determined. There will be a parish council consultation on 14<sup>th</sup> November in Buckingham. BBOWT wants to know which parishes were consulted on the corridor selection – Cllr N. Blake advised probably none. It will be a new route – not an upgrade to existing routes. The important issue now for the District Councils is to get mitigation measures in place such as finance, and a growth deal to assist building new infrastructure. There are currently many issues affecting Bucks – HS2, Oxford-Cambridge expressway, Heathrow expansion. The Vale of Aylesbury Local Plan (VALP) was submitted to the Planning Inspectorate in the summer. An interim letter has been received from the Planning Inspectorate suggesting 2 modifications. AVDC should make assumptions regarding corridor B and allocate some housing sites accordingly plus it was suggested that the housing numbers should be increased slightly. One possible consideration is Shenley Park or even RAF Halton. These suggested modifications could add a couple of months to the timescale, but it is important that the VALP passes. There is no news on a decision on Unitary.

Cllr. N. Blake gave a brief update on behalf of County Cllr. J. Blake regarding a consultation on Adult Social Care costs as new charges are due to be implemented in April 2019.

A resident addressed the meeting in regards to an e-mail they had submitted which will be discussed later in the meeting. The resident was interested in the PC's views and also enquired about the proposed barrier and signage installation at the allotments. A response will be given after the meeting.

Another resident attended to discuss measures to prevent soil erosion on their allotment. This will also be discussed later in the meeting and a response made.

The Chairman thanked all for their attendance and invited them to remain for the meeting. Both residents and District Councillors left the meeting.

The Parish Council meeting commenced at 8:05 p.m.

**66.0 Apologies:** County Cllr. J. Blake submitted apologies.

**67.0 Declarations of Interest:** Cllrs Harvey & Spavins declared an interest in items 11 & 13 (allotment tenants); Cllrs Harvey & Batley declared an interest in DPSSC (committee members – payment to be made for hire of facility for meetings); Cllr Wilson declared an interest in the VPA item 4 (committee member); Cllr Wilson declared a pecuniary interest in item 5 – planning (applicant)

**68.0 Minutes: RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 17<sup>th</sup> September 2018 DPPC/05/1819

**69.0 Parish Council Business**

**69.1** War Memorial Cleaning & re-letting – members noted that Boden & Ward has completed this.

**69.2** Remembrance Sunday – members noted that confirmation of road closures is still awaited from Bucks CC. Clerk to follow up.

**69.3** VPA Show – planting of wildflower meadow – over-seeding is to take place in the Spring. Cllr Wilson to advise VPA committee.

**69.4** Play Around the Parishes 2019 – members declined due to high costs.

**69.5** Broadband & telephone lines for Greenacre Hall (CCTV) – members noted potential savings offered by BT if a 24 month bundle package is contracted. Clerk to contact Gigaclear to determine what they could offer and if it could include service to DPSSC. Additional CCTV coverage is also to be explored.

**69.6** Members noted that the light pole at the Churchyard (which falls under village streetlighting) needs replacing. Clerk to obtain pricing from Aylesbury Mains.

**70.0 Planning <https://publicaccess.aylesburyvaledc.gov.uk/online-applications> Members noted:**

**70.1 Planning Applications: (Cllr Wilson left the meeting and did not participate in discussion or voting)**

- 18/02223/ALB | Conversion of curtilage listed Barn 1 into a dwelling. Demolition of curtilage listed Barn 2 and replacement with garage and studio. | The Manor 3 Main Road – amended plans – members noted that the amended plans were at the request of the Heritage Department relating to Heritage matters and so declined to comment further.

**Cllr Wilson returned to the meeting****70.2 Previously considered applications under review by AVDC:**

- 18/02222/APL & 18/02223/ALB | Conversion of curtilage listed Barn 1 into a dwelling. Demolition of curtilage listed Barn 2 and replacement with garage and studio. | The Manor 3 Main Road

**70.3 Decisions - Made by AVDC:**

- 18/01722/ACL | Application for a lawful development certificate for existing use of Occupancy of dwelling in breach of condition 4 of planning permission WN/325/73 | Highfield Poultry Farm Newton Road – Certificate Issued – existing use
- 18/02938/COUAR | Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the change of use of agricultural barn into two dwelling with associated parking (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). | Highfield Farm Newton Road – APPROVED by AVDC

**70.4 Other planning issues – Members noted:**

- Neighbourhood Plan – The last steering group meeting was on 15<sup>th</sup> October 2018. Prior to this, representatives of the group met with the AVDC NP Officer to further discuss the draft submitted for informal review and the settlement boundary. It has been recommended that it is not necessary to use a planning consultant at this stage as AVDC's specialist team offers full support and advice. The group will be working on further enhancements to the draft and hopes to re-submit to the Parish Council at its 26<sup>th</sup> November meeting. A village-wide update meeting is planned for 10<sup>th</sup> December in the DPSSC 7:30 pm
- Neighbourhood Plan – members noted further correspondence from a potential developer's consultant.

**71.0 Correspondence Circulated via e-mail – Members noted:**

- BCC: Devolution Presentation 11 September 2018 (see agenda item 9)
- BMKALC - AGM 9 November 2018
- LEAP Encouraging older adults to be active - Ageing well together campaign
- Neighbourhood Policing Team priorities GBWI
- BMKALC - Parish Liaison and TFB Conference Update
- AVDC Street Cleansing and Horticulture Services Update
- GBWI Traffic Calming Sub Group agenda 26 September
- AVDC Planning Forum for Parishes - powerpoint presentation
- BMKALC - Weekly Updates & training courses available
- News for the Parishes: September 2018
- Waddesdon CE School: Statutory Consultation regarding proposed changes to admission arrangements from September 2020
- October Newsletter from the Police and Crime Commissioner
- Play Around the Parishes 2019 (see agenda item 4)
- Oxford to Cambridge Expressway - Buckinghamshire Parish Engagement Event 14/11 for PCs Bell Hotel, Buckingham 3:00 - 6:30 – Cllrs Batley, Harvey & Spavins to attend. Clerk to notify organisers
- Request for assistance with an 'NHS - North Bucks Locality Social Prescription Directory' initiative – Clerk has passed to DPSSC & Greenacre for information
- Oxford to Cambridge Expressway Consultation – request for info from BBOWT

**72.0 Recreation Field/Play Area (S106 Balance £1,806.00) – Members noted:**

- Outdoor gym equipment – It was proposed that the equipment should be relocated from the lower corner of the recreation area due to drainage issues and to give improved access. **RESOLVED** to re-site the equipment (subject to funding) to the area on grass to the right of the MUGA at the top of the recreation area. Clerk to approach Carrington Estates regarding the relocation. Cllr Harvey advised that funding is available through WREN. **FURTHER RESOLVED** that Cllr Harvey is to make an

application to WREN and act on the Parish Council's behalf during the application. A donation has been offered to cover the 3<sup>rd</sup> party funding and part of the costs.

- Commemorative Bench – it was suggested that this should now be installed in the Spring.
- Stressed Chestnut tree in front of Play Area on BCC verge – members noted that Tfb has responded that the tree has been inspected, is dead and will be felled by their sub-contractor as soon as resources are available. Tfb has stated: "Just because the tree is dead, it doesn't mean it's dangerous or in danger of collapsing or losing limbs".
- MUGA - goal end netting – Cllr Bruce will make repairs.
- Newton Longville FC – members noted that an enquiry had been made to use the recreation area as a pitch. However, it is felt that the area is not big enough without encroaching upon the cricket wicket and due to the slope and drainage issues would be unsuitable. Clerk to notify requestor.

**73.1 Aylesbury Vale District Council (AVDC):** see Cllr B. Everitt's earlier comments

**73.2 Bucks County Council:** see Cllr N. Blake's earlier comments

#### **74.0 Highways, Footpaths, Footways & Street Lighting:**

**74.1** LAF Traffic Calming – members noted that further information is awaited from Tfb. The purchase order for design phase costs has been issued as agreed. Members further noted that the unsuitable for HGV signage has been installed.

**74.2** Bus Service petition – still awaiting confirmation from LAF regarding splitting the cost with Winslow LAF as this would also benefit Mursley. Clerk to follow up with Simon Garwood.

**74.3** Horse rider safety signs – the Clerk has followed up with Tfb again – warning sign locations have now been marked onsite and Tfb is awaiting delivery of signs.

**74.4** Devolved Services – members noted that Bucks CC has advised that the Parish may elect to continue with its Devolved Services grant for a further 4 years. The amount available would remain the same (£1,448 per year). **RESOLVED to** continue with the 4 year grant (Silver option) – Clerk to notify Mark Averill at Bucks CC.

Members also recognised the efforts made by Alan Burden both in his Devolved Services maintenance of verges and the other village areas such as the Play Area and parts of the recreation area. Clerk to write to him accordingly.

#### **75.0 Finance**

**75.1 RESOLVED to** note that the balances for the Lloyds Bank accounts are as follows:

Treasurers Account                    £ 2,255.30            (as at 30<sup>th</sup> September 2018)

BIA Account                                £64,025.97            (as at 30<sup>th</sup> September 2018)

Poor Land Treasurers Account        £ 1,900.53            (as at 30<sup>th</sup> September 2018)

Poor Land Call Account                £ 8,107.00            (as at 30<sup>th</sup> September 2018)

\* £3,000.00 Transfer from BIA A/C to Treasurer's A/C made 16/10/18 to cover o/s expenditures & below

**75.2 Payments – RESOLVED to** make the following payments:

ICO - £35.00 – Data Protection Regn. renewal – D/Debit 27/09/18

BT - £209.04 (£174.20 + £34.84 VAT) – 4mo. B'band & 3 mo. Phone 1/8-30/11/18 D/Debit 01/10/18

Npower - £214.12 (£178.43 + £35.69 VAT) – MPAN1 unmetered street lighting August '18 – D/Debit 11/10/18

Npower - £13.14 (£10.95 + £2.19 VAT) – MPAN2 unmetered street lighting August '18 – D/Debit 11/10/18

Deborah O'Brien – £442.17 (Oct salary £397.02; less PAYE £2.20; ink £19.81; GoDaddy domain 2yr renew £19.18; Website renewal undercharged £4.40; VAT £3.96) – cheque 0735

HMRC – £2.20 – October PAYE – cheque 0736

Boden & Ward - £1,296.00 (£1,080 + £216 VAT) – clean & refurbish War Memorial – cheque 0737

Royal British Legion - £17.00 – poppy wreath – cheque 0738

Wendy Lambros - £15.00 – Bugler Remembrance Sunday – cheque 0739

W.R. Goss - £57.60 (£48 + £9.60 VAT) – allotment hedge cutting – cheque 0740

Willowbridge Marina Ltd - £40.00 (£38.10 + £1.90 VAT) – tractor fuel – cheque 0741

Stewkley Enterprise Agency - £156.60 – September devolved – cheque 0742

AVALC - £25.00 – 2018/19 subscription – cheque 0743

DPSSC - £98.00 – NP hall hire £80; PC extra meeting £18 – cheque 0744

**75.3 Income – RESOLVED** to note the following income:

AVDC 2<sup>nd</sup> ½ yr Precept £16,310.00 BIA a/c  
 Interest: DPPC BIA a/c £2.09 (Sept); Poor Land Call a/c £0.36 (Sept)  
 Allotment tenancy receipts £84.26 2018-19

**75.4 RESOLVED to approve** the Income & Expenditure Reports, Bank reconciliations and Budget YTD dated 30<sup>th</sup> September 2018.

The Clerk advised that since the agenda the 2019/20 Precept request has been received from AVDC. This will be presented at the next meeting on 26<sup>th</sup> November. It is suggested that the January meeting is held on 21<sup>st</sup> January to accommodate the request.

**76.0 Allotments (Cllrs Harvey & Spavins did not vote in these discussions)**

- Members noted that there are two half allotments and one full allotment available at Manor Gardens. Confirmation of new tenancy at Stackyards is awaited.
- The majority of tenants have renewed.
- Members noted that some allotment sheds/greenhouses were accessed and equipment stolen. Tenants were advised to notify the police on 101.
- Post & Chain barrier – to be tabled pending approval of disclaimer notice.
- Disclaimer notice for allotment entrance – to be tabled pending legal advice regarding wording.
- Members noted the installation of retaining planks to prevent soil erosion on a plot. This is to be reviewed by councillors.
- A tenant’s e-mail of 16<sup>th</sup> October was discussed and deferred pending further legal advice. Clerk to notify tenant.
- Management of the allotment gardens – this is to be tabled until next meeting.

**77.0 Date of next meetings – Drayton Parslow Parish Council RESOLVED to note (7:30 pm start):**

- Monday 26<sup>th</sup> November 2018
- no meeting scheduled in December
- Monday 21<sup>st</sup> January 2019 t.b.c.

**78.0 Exclusion of Public and Press**

**In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It was therefore RESOLVED, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.**

**(Cllrs Harvey & Spavins did not vote in these discussions)**

78.1 Members considered further legal advice received from solicitor and **RESOLVED to accept** the advice. **FURTHER RESOLVED to confirm** additional expenditure for legal advice and to request that the solicitor draft various documents and review others.

78.2 Members carefully considered several e-mails received from a resident, including one received 21<sup>st</sup> October 2018. Clerk to respond to resident that this correspondence was being forwarded to the solicitor for further review.

Meeting closed at 10:05 p.m.

Signed ..... Date .....

Chairman