

**Minutes of an Extraordinary meeting of Drayton Parslow Parish Council  
held in the Carrington Room, Greenacre Hall on Wednesday 17<sup>th</sup> October 2018 at 8:00 p.m.**

**Present:** Cllr. J. Bruce (Vice-Chairman); Cllr. S. Colborne-Baber; Cllr. H. Harvey; Cllr. S. Spavins

**Also present:** no members of public; Deborah O'Brien, Parish Clerk

Cllr Bruce chaired the meeting in the absence of the Chairman.

**62.0 Apologies:** Cllrs. A. Batley, D. Perry & E. Wilson submitted apologies.

**63.0 Declarations of Interest & Requests for Dispensation:** Cllrs Harvey & Spavins declared an interest in agenda item 4 (allotment tenants). In order to be quorate and transact business, Cllrs Harvey & Spavins requested dispensations to vote under section 33 of the Localism Act 2011. The dispensations were granted for this meeting.

**64.0 Exclusion of Public and Press**

**In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It was therefore RESOLVED, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.**

**64.1 RESOLVED to** confirm appointment, fees, terms & conditions for a solicitor specialising in Local Councils.

**64.2** Members discussed in detail advice received from the Solicitor and **RESOLVED to** respond to resident's letter of 7<sup>th</sup> October according to the solicitor's advice. Response letter to be sent via recorded delivery and by hand.

**65.0 Date of next meetings –** Drayton Parslow Parish Council **RESOLVED to** note (7:30 pm start):

- Monday 22<sup>nd</sup> October
- Monday 26<sup>th</sup> November
- no meeting scheduled in December

Meeting closed at 9:00 p.m.

Signed ..... Date .....

Chairman