

DRAYTON PARSLOW PARISH COUNCIL
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Parish Clerk: Deborah O'Brien

17th October 2018

Dear Councillors and Residents of Drayton Parslow,

I hereby give you notice that a meeting of Drayton Parslow Parish Council will be held at the **Sports & Social Club** on **Monday 22nd October 2018 at 7:30 p.m.**

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien *Deborah O'Brien* Parish Clerk

Agenda

1. Apologies - Members are asked to receive apologies.
2. Declarations of Interest & Dispensation requests
 - To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
3. Minutes
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meetings of the Parish Council held on: 17th September 2018 DPPC/05/1819
4. Parish Council business
 - War Memorial Cleaning and re-lettering – this has been completed
 - Remembrance Sunday - Members are advised that an update is still awaited from Bucks CC regarding road closures
 - VPA Show – the committee has indicated that planting will not take place until the Spring. Digging of the verges without permission should not take place due to potential utilities buried.
 - Play Around the Parishes – this is being offered again for 2019. Costs range from £360 for 2 hours to £790 for 5 hours (Family Fun Day).
 - Costs for Broadband & Telephone line for Greenacre Hall/CCTV. Currently this is out of contract pending new broadband options being installed in the village. BT has offered a 24 month bundle which would save approx. £42/qtr. Members are asked to consider the way forward.
 - The pole to which a light fixture is attached in the Churchyard (part of the village street lighting network) is loose; needs to either be repaired or replaced. Members have been asked to inspect.

5. Planning

New Applications:

- 18/02223/ALB | Conversion of curtilage listed Barn 1 into a dwelling. Demolition of curtilage listed Barn 2 and replacement with garage and studio. | The Manor 3 Main Road – amended plans

Previously considered applications – under review by AVDC:

- 18/02222/APL & 18/02223/ALB | Conversion of curtilage listed Barn 1 into a dwelling. Demolition of curtilage listed Barn 2 and replacement with garage and studio. | The Manor 3 Main Road – under review

Decisions - Made by AVDC:

- 18/01722/ACL | Application for a lawful development certificate for existing use of Occupancy of dwelling in breach of condition 4 of planning permission WN/325/73 | Highfield Poultry Farm Newton Road – Certificate Issued – existing use

Other issues:

- Neighbourhood Plan – The last steering group meeting was on 15th October 2018. Prior to this, representatives of the group met with the AVDC NP Officer to further discuss the draft submitted for informal review and the settlement boundary. Cllrs Bruce & Harvey to update including further correspondence received from a developer.
- A festive parish-wide update is planned for 10th December – members are asked to support this and to provide refreshments.

6. Correspondence circulated via e-mail between meetings:

- BCC: Devolution Presentation 11 September 2018 (see agenda item 9)
- BMKALC - AGM 9 November 2018
- LEAP Encouraging older adults to be active - Ageing well together campaign
- Neighbourhood Policing Team priorities GBWI
- BMKALC - Parish Liaison and TFB Conference Update
- AVDC Street Cleansing and Horticulture Services Update
- GBWI Traffic Calming Sub Group agenda 26 September
- AVDC Planning Forum for Parishes - powerpoint presentation
- BMKALC - Weekly Updates & training courses available
- News for the Parishes: September 2018
- Waddesdon CE School: Statutory Consultation regarding proposed changes to admission arrangements from September 2020
- October Newsletter from the Police and Crime Commissioner
- Play Around the Parishes 2019 (see agenda item 4)
- Oxford to Cambridge Expressway - Buckinghamshire Parish Engagement Event 14/11 for PCs Bell Hotel, Buckingham 3:00 - 6:30 – Cllrs to advise Clerk if attending.
- Request for assistance with an 'NHS - North Bucks Locality Social Prescription Directory' initiative
- Oxford to Cambridge Expressway Consultation – request for info from BBOWT

7. Recreation Field/Play Area (Balance S106 funds £1,806.00)

- Outdoor gym equipment – Cllr Harvey to update regarding grant application
- Commemorative Bench (in Memory of the late Dr Wright) – this has been placed in storage pending installation.
- Stressed Chestnut tree in front of Play Area on BCC verge – this has been reported again and TfB has advised that the tree has been inspected, is dead and will be felled by their sub-contractor as soon as resources are available. TfB has stated: “Just because the tree is dead, it doesn’t mean it’s dangerous or in danger of collapsing or losing limbs”.
- MUGA – goal end netting – councillors to update when this can be done.
- Newton Longville FC has made enquiries regarding hiring the pitch – Cllr Perry to update

8.1 Aylesbury Vale District Council (AVDC): nothing at time of agenda

8.2 Bucks County Council: nothing at time of agenda

9.0 Highways, Footpaths & Footways, Street Lighting, Transportation, Devolved Services

- LAF Traffic Calming project – Awaiting further updates from TfB. Purchase order for Design Phase costs was issued. ‘Unsuitable for HGVs’ signage has been installed.
- Bus Service petition – further updates awaited from GBWI LAF regarding contribution from Winslow LAF.
- Horse rider safety signs – Clerk has followed up with TfB again – warning sign locations have now been marked onsite and TfB is awaiting delivery of signs.
- Devolved Services – Bucks CC has advised that the Parish may elect to continue with its Devolved Services grant for a further 4 years. The amount available would remain the same (£1,448 per year). Further limited options are available – refer to correspondence submitted via e-mail 13/9/18. Bucks CC must receive a response by end November 2018.

10.0. Finance

10.1 Account Balances: The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 2,255.30	(as at 30 th September 2018)
BIA Account	£64,025.97	(as at 30 th September 2018)
Poor Land Treasurers Account	£ 1,900.53	(as at 30 th September 2018)
Poor Land Call Account	£ 8,107.00	(as at 30 th September 2018)

* £3,000.00 Transfer from BIA A/C to Treasurer's A/C made 16/10/18 to cover o/s expenditures & below

10.2 Payments: Treasurer's Account

ICO - £35.00 – Data Protection Regn. renewal – D/Debit 27/09/18

BT - £209.04 (£174.20 + £34.84 VAT) – 4mo. B'band & 3 mo. Phone 1/8-30/11/18 D/Debit 01/10/18

Npower - £214.12 (£178.43 + £35.69 VAT) – MPAN1 unmetered street lighting August '18 – D/Debit 11/10/18

Npower - £13.14 (£10.95 + £2.19 VAT) – MPAN2 unmetered street lighting August '18 – D/Debit 11/10/18

Deborah O'Brien – £442.17 (Oct salary £397.02; less PAYE £2.20; ink £19.81; GoDaddy domain 2yr renew £19.18; Website renewal undercharged £4.40; VAT £3.96) – cheque 0735

HMRC – £2.20 – October PAYE – cheque 0736

Boden & Ward - £1,296.00 (£1,080 + £216 VAT) – clean & refurbish War Memorial – cheque 0737

Royal British Legion - £17.00 – poppy wreath – cheque 0738

Wendy Lambros - £15.00 – Bugler Remembrance Sunday – cheque 0739

W.R. Goss - £57.60 (£48 + £9.60 VAT) – allotment hedge cutting – cheque 0740

Willowbridge Marina Ltd - £40.00 (£38.10 + £1.90 VAT) – tractor fuel – cheque 0741

Stewkley Enterprise Agency - £156.60 – September devolved – cheque 0742

AVALC - £25.00 – 2018/19 subscription – cheque 0743

10.3 Income

AVDC 2nd ½ yr Precept £16,310.00 BIA a/c

Interest: DPPC BIA a/c £2.09 (Sept); Poor Land Call a/c £0.36 (Sept)

Allotment tenancy receipts £84.26 2018-19

10.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports up to 30th September 2018. Members are also asked to review the Bank reconciliations.

11. Allotments

- Members are advised that there are two half allotments and one full allotment available at Manor Gardens.
- Update on tenancy renewals
- Members are advised that some allotment sheds/greenhouses were accessed and equipment stolen. Tenants have notified the Police.
- Post & Chain barrier - update
- Disclaimer notice – Clerk to update
- Members are asked to consider installation of retaining planks to prevent soil erosion on a plot
- Members are asked to consider and review e-mail received 16th October from a tenant.
- Members are asked to consider and review management of the Allotment Gardens. Cllr Batley has offered to take the lead on pursuing options.

12. Dates of next meetings — Members are asked to note the next meeting dates:

- Monday 26th November (no scheduled meeting in December)

13. Exclusion of Public and Press

In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore RECOMMENDED, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

- To consider further professional legal advice
- To progress outstanding issues raised by a resident