

**Minutes of a meeting of Drayton Parslow Parish Council held at the Sports & Social Club  
on Monday 30<sup>th</sup> April 2018 at 8:30 p.m.**

**Present:** Cllr. D. Perry (Chairman); Cllr. J. Bruce (Vice-Chairman); Cllr. A. Batley; Cllr. S. Colborne-Baber; Cllr. H. Harvey

**Also present:** Deborah O'Brien, Parish Clerk

The Parish Council meeting commenced at 8:30pm following the Annual Parish Meeting:

**114.0 Apologies:** Cllr Spavins has submitted apologies.

**115.0 Declarations of Interest:** Cllr Bruce declared an interest in planning application 18/01205/APP as the site is opposite his house.

**116.0 Minutes: RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 26<sup>th</sup> March 2018 DPPC/09/1718

**117.0 Casual Vacancy:** Members noted that no candidate has come forward to date.

**118.0 Parish Council Business**

**118.1** Broadband – Members noted that BT Community Fibre Partnership is still assessing the Parish status regarding FTTC. A response is anticipated shortly. Members also noted that Gigaclear has obtained permission from Bucks CC and agreement from the homeowner at 1 Bates Gardens to situate its cabinet against the wall adjacent to the garden of 1 Bates Gardens. Connection point marking by Gigaclear has commenced in the village with preliminary excavations due to start 2/5/18 subject to BCC approval.

**118.2** GDPR – members noted BMKALC has now advised that the Government is re-drafting legislation relating to the appointment of a Data Protection Officer (DPO), but if this fails, BMKALC will offer the service at a cost of £150/year. Clerk has assessed personal data held and will be contacting those affected to require opt-ins and permission to hold said data. Clerk to also contact Charities Commission for advice on data held relating to the Poor Land Charity.

**118.3** Members noted a request from Cllr Dickens of Stewkley regarding a joint venture for a Community Bus. There was general interest but Clerk is to contact Cllr Dickens for further information.

**118.4** Silent Soldier Campaign – **RESOLVED that** the Parish will acquire a commemorative 'Silent Soldier' from the British Legion by donation of £100. Clerk to order. Cleaning of the War Memorial is also to take place in late September or October. (Budgeted)

**118.5 RESOLVED to** accept the new NALC pay scales for 2018-19.

**119.0 Planning <https://publicaccess.aylesburyvaledc.gov.uk/online-applications> Members noted:**

**119.1 Planning Applications –RESOLVED that there were no objections to the following 3 applications:**

- 18/01205/APP | Proposed detached dwelling | 20 New Road
- 18/01165/APP | Two storey side extension | 1 Stoke Road Farm Cottage Bletchley Road
- 18/01308/AGN | Erection of agricultural building | Ridge Farm Main Road

**119.2 Previously considered applications:**

- 17/03704/APP | Retention of agricultural temporary dwelling (Retrospective) | Land at Bletchley Road – no update at meeting (Further report due from Agr. Consultants 10<sup>th</sup> April; decision to be made thereafter)
- 18/00732/COUIN | Prior approval for a change of use of from premises in light industrial use (class B1(c)) and any land within its curtilage to a dwellinghouse (class c3) | The Barn Newton Rd – under review

**119.3 Decisions - Made by AVDC:**

- 18/00136/APP - Construction of extension abutting north wall of church | Holy Trinity Church – Further submission of revised plans **APPROVED by AVDC**
- 17/03720/APP - Erection of 5 dwellings | Land at Chapel Lane – **APPROVED by AVDC**

- 17/01429/APP – Residential development of 24 dwellings with parking, garaging, landscaping and associated works | Land off North Close – **REFUSED by AVDC**

#### **119.4 Enforcement**

- 17/00100/CON3 – Lorry/advertising at crossroads – still awaiting follow-up by Enforcement

#### **119.5 Other planning issues – Members noted:**

- Neighbourhood Plan – Members noted that the steering group held a meeting on 23<sup>rd</sup> April 2018. Cllr Perry advised that the Plan is more or less in draft form now and artwork and design layout is now under review. Quotes for design and printing are being sought.
- Members noted correspondence from AVDC regarding staffing issues within the planning department which have caused delays.

#### **120.0 Correspondence Circulated via e-mail – Members noted:**

- Press release - AVDC councillors agree next steps following unitary announcement
- B&MKALC Weekly Updates incl TTRO updates
- Meeting Monday 19th March 2018, 7.00 pm, Great Brickhill, Wing & Ivinghoe LAF – TVP newsletter
- News for the Parishes - March 2018
- AVDC Chairman's Invite – 13<sup>th</sup> April fundraiser
- Community Transport – Stewkley chairman
- GBWI Traffic Calming sub group meeting 28<sup>th</sup> March
- Came & Co - Council Matters Spring 2018
- AVDC Unitary parish meeting RSVP
- Police and Crime Commissioner Newsletter - April 2018
- Resilience Training workbook - BMKALC
- Meeting with County Council – Unitary discussions
- Minutes for Great Brickhill, Wing & Ivinghoe Local Area Forum, Monday 19th March 2018
- Government Consultation: unauthorised developments and encampments
- Parish Liaison Meeting - Wednesday 2 May
- AVDC planning update
- AVDC The appointment of a Data Protection Officer for Parish Councils
- NALC Updates on GDPR
- Buckinghamshire Minerals and Waste Local Plan Proposed Submission Consultation EXTENDED
- News from Buckinghamshire County Council: April 2018

#### **121.0 Recreation Field/Play Area – Members noted:**

- Members noted that the annual RoSPA inspection is to take place in May
- Cllr Batley advised that the Petanque Court installation cannot take place until drier weather prevails
- Outdoor gym equipment – Cllr Harvey has viewed equipment installed at Stoke Hammond and submitted catalogues and pricing (£13,000) from the supplier – Proludic. Cllr Harvey to begin grant application with Sport England. £1,806 is available from S106 funds and Cllr Harvey wishes to also make a donation. Cllr Harvey to also follow up with supplier regarding groundworks.
- Dr Wright Commemorative Bench – installation to take place after gym equipment is installed.

#### **122.1 Aylesbury Vale District Council (AVDC): see Cllr N. Blake's report to Annual Parish Meeting.**

- Unitary – AVDC is conducting an independent poll to submit to the Secretary of State

#### **122.2 Bucks County Council: - see Cllr J. Blake's report to Annual Parish Meeting.**

#### **123.0 Highways, Footpaths, Footways & Street Lighting:**

- 123.1** LAF Traffic Calming – New Homes Bonus – members noted that the Parish has been awarded up to £80,000 to fund gateway features, kerbing, 30mph repeater signs, flashing amber school signs, footway outside school and TFB staff fees. Clerk has confirmed details of this to LAF/TFB Schemes Delivery and is awaiting meeting dates for councillors to discuss details with the delivery team.
- 123.2** Unsuitable for HGV signage – Delivery of this to be co-ordinated with the main traffic calming scheme. (50% match funding with LAF grant)
- 123.3** Bus Service – still awaiting an update from Simon Garwood/LAF regarding splitting the cost with Winslow LAF as this would also benefit Mursley.

- 123.4** Verge parking during school pick-up/drop-off – Cllr Colborne-Baber to arrange further letter to parents via school regarding parking & congestion issues.
- 123.5** Members noted Carington Estates has attended to the downed trees on footpath DPA/13/1.
- 123.6** Horse rider safety signs – members noted that installation by TfB is still awaited. Clerk to chase.
- 123.7** Clerk to investigate a temporary road closure on Remembrance Sunday during Commemorative Service at the War Memorial.

#### **124.0 Finance**

**124.1 RESOLVED** to note that the balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 6,572.32	(as at 31 <sup>st</sup> March 2018)
BIA Account	£34,394.22	(as at 31 <sup>st</sup> March 2018)
Poor Land Treasurers Account	£ 580.47	(as at 31 <sup>st</sup> March 2018)
Poor Land Call Account	£ 8,104.95	(as at 31 <sup>st</sup> March 2018)

**124.2 Payments – RESOLVED** to make the following payments:

Paid between meetings:

Npower - £191.98 (£159.98 + £32.00 VAT) – MPAN1 unmetered street lighting Feb '18 – D/Debit 12/4/18

Npower - £11.81 (£9.84 + £1.97 VAT) – MPAN2 unmetered street lighting Feb '18 – D/Debit 12/4/18

To be paid at meeting:

Deborah O'Brien - £395.02 (Apr salary £397.02; less PAYE (£2.00) – cheque 0683

HMRC – £2.00 – Apr PAYE – cheque 0684

NBPPC - £20.00 – 2018/19 membership fee – cheque 0685

Alan Burden - £88.00 – Play area, MUGA, club, car park (March) – cheque 0686

BMKALC - £116.88 – Association dues (incl NALC) – cheque 0687

DPSSC - £600.00 – Post Office heating/rent 2018/19 – cheque 0688

DPSSC - £180.00 – DPSSC hire for PC meetings 2018/19 – cheque 0689

MK Security - £138.00 (£115 + £23 VAT) – annual CCTV service – cheque 0690

A. Burden - £88.00 – Play area, MUGA, club, car park (April) – cheque 0691

**124.3 Income – RESOLVED** to note the following income:

Interest: DPPC BIA a/c £1.59 (Mar); Poor Land Call a/c £0.31 (Mar)

AVDC Precept (1<sup>st</sup> ½) £16,310.00; Bucks CC – final Devolved services grant £1,448.80

D.W. Gurney - £1,330.00 – Poor Land Annual revenue

**124.4 RESOLVED to approve** the Income & Expenditure Reports, Bank reconciliations and Budget Year End analysis dated 31<sup>st</sup> March 2018.

**124.5 Internal Audit 2017/18** – members noted that the Internal Audit is due to take place 10<sup>th</sup> May 2018. Members were reminded of their duty to review the draft Annual Governance Review Statement of accounts, together with explanations of variances, audit bank reconciliations and asset register.

**124.6 VAT refund 2017/18** – members noted that a refund application has been made for £2,948.46

#### **125.0 Allotments**

- Members noted that there are four allotments available at Manor Gardens and Stackyards.
- Anglian Water is to repair an issue with water supply to the allotments.

**126.0 Date of next meetings** – Drayton Parslow Parish Council **RESOLVED to** note (7:30 pm start):

- Monday 21<sup>st</sup> May 2018
- Monday 25<sup>th</sup> June 2018
- Monday 30<sup>th</sup> July 2018
- no meeting in August
- Monday 17<sup>th</sup> September 2018
- Monday 22<sup>nd</sup> October
- Monday 26<sup>th</sup> November
- no meeting in December

Meeting closed at 9:30 p.m.

Signed ..... Date .....

Chairman