

**Minutes of a meeting of Drayton Parslow Parish Council held at the Sports & Social Club
on Monday 26th March 2018 at 7:30 p.m.**

Present: Cllr. J. Bruce (Vice-Chairman); Cllr. A. Batley; Cllr. S. Colborne-Baber; Cllr. H. Harvey; Cllr. S. Spavins

Also present: Deborah O'Brien, Parish Clerk; one resident

Public participation: A resident addressed the council concerning a potential housing development and was supplied a copy of the Developer's Legal Protocol. The Parish Council does not comment on any proposals until a formal planning application is made and then comments as a Statutory Consultee within planning framework policies and guidelines. The resident then left the meeting.

The Parish Council meeting commenced at 7:50 pm with Cllr Bruce assuming the Chair:

100.0 Apologies: Cllr Perry has submitted apologies.

101.0 Declarations of Interest: Cllr Spavins declared an interest in planning application 18/00136/APP as she is a member of the PCC.

102.0 Minutes: RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 26th February 2018 DPPC/08/1718

103.0 Casual Vacancy: Members noted that no candidate has come forward to date.

104.0 Parish Council Business

104.1 Broadband – Members noted that BT Community Fibre Partnership is assessing the Parish status. Members also noted that Gigaclear had submitted a revised location for its proposed cabinet which is less obtrusive and more acceptable. Gigaclear to obtain permission from Bucks Highways and to notify nearest resident.

104.2 GDPR – members noted that due to weather concerns the meeting for 28/2/17 has been postponed. BMKALC is working on addressing issues for smaller parishes. NALC has issued a 'toolkit' for guidance, although clarification is needed regarding a Data Protection Officer.

104.3 Best Kept Village 2018 – members noted that the entry has been submitted.

104.4 Village Litter pick – agreed to meet at the War Memorial 8th April 2pm.

104.5 Annual Parish Meeting – **RESOLVED that** this will take place before the Parish Council meeting at 7:30 pm on 30th April 2018. Clerk to invite reports from village groups.

104.6 Members noted that replacement battery and pads have been installed in the defibrillator.

105.0 Planning <https://publicaccess.aylesburyvaledc.gov.uk/online-applications> Members noted:

105.1 Planning Applications:

- 18/00136/APP - Construction of extension abutting north wall of church | Holy Trinity Church – Further submission of revised plans **RESOLVED that** there were no objections. Cllr Spavins abstained. (Interest declared)
- 18/00732/COUIN | Prior approval for a change of use of from premises in light industrial use (class B1(c)) and any land within its curtilage to a dwellinghouse (class c3) | The Barn Newton Rd – **RESOLVED to** oppose due to lack of information supplied, traffic concerns and non-sustainability as a dwelling.

105.2 Previously considered applications:

- 17/03720/APP - Erection of 5 dwellings | Land at Chapel Lane – Heritage, Tree & Landscaping Officers have responded after applicant has submitted an amended landscaping proposal – this was due to go to Development Management Committee on 29th March. **RESOLVED that** the Parish Council withdraws its prior objection as the applicant has now addressed some of the major concerns (size of houses and landscaping) and the Planning Officer's report includes conditions which address parking/highways and flooding/drainage.

- 17/03704/APP | Retention of agricultural temporary dwelling (Retrospective) | Land at Bletchley Road – no update at meeting – Clerk to follow up. (Further report due from Agr. Consultants by 10th April; decision to be made thereafter)

105.3 Decisions - Made by AVDC:

- 18/00091/APP - Single storey rear extension | 15 Main Road – **APPROVED** by AVDC
- 17/01429/APP – Residential development of 24 dwellings with parking, garaging, landscaping and associated works | Land off North Close – (**REFUSED by AVDC** since meeting - 28/3/18)

105.4 Enforcement

- 17/00100/CON3 – Lorry/advertising at crossroads – still awaiting follow-up by Enforcement

105.5 Other planning issues – Members noted:

- Neighbourhood Plan – Members noted that the steering group held a meeting on 19th March 2018 where the first policy drafts were reviewed. These are now going to be translated into a draft plan by an authoring team while the remainder of volunteers will conduct editorial and research work. It is anticipated that the draft consultation will commence mid-late June, finalising after the VPA show on 11th August.
- DP Sports & Social Club's Boule/Petanque Court – work to commence April/May subject to weather
- Outdoor gym equipment – Cllr Harvey to meet with representative from supplier to confirm surfacing 29th March 2018.

106.0 Correspondence Circulated via e-mail – Members noted:

- B&MKALC Weekly Updates incl TTRO updates
- My Bucks - January 2018
- NALC GDPR toolkit
- AVDC Service Level Agreement - Dog Waste Service – 2.7% increase in costs
- NIC report on Oxford-Cambridge Corridor
- Letter from Cllr Tett - Recent Severe Weather
- AVDC Parish conference – powerpoint slides
- Vale of Aylesbury Local Plan - Regulation 22: Submission of documents and information to the Secretary of State
- Reminder Request To Promote Responses From Councils To CoSIPL Standards Call For Evidence By 27/4
- WARNING TO COMMUNITIES REGARDING TELEPHONE BOXES
- Government commits to further support for neighbourhood planning – new programme 3 April
- TVP Aylesbury Vale Facebook page <https://www.facebook.com/TVPAylesbury/>
- Agenda for Great Brickhill, Wing & Ivinghoe Local Area Forum, Monday 19th March 2018
- **Silent Soldier Campaign - RESOLVED** that the Clerk should investigate the purchase of a commemorative silhouette from the British Legion. It was further agreed to investigate a road closure for the service on Remembrance Sunday 2018. Clerk will also be arranging for the cleaning of the War Memorial (budgeted)

107.0 Recreation Field/Play Area – Members noted:

- Commemorative Bench – members considered the proposed locations and agreed to wait to install until a decision is made regarding the outdoor gym. (Cllr Harvey to check if installation would affect the bench)
- The tractor and devolved equipment have been returned by Browns following servicing & repairs.
- Bin outside MUGA - members noted that Mr Wise has completed repairs and installation.
- Members noted that the RoSPA inspections have been booked with Playsafety.
- Members noted that Anglian Water has advised that the water supply located in the middle of the recreation area needs to be disconnected. DPSSC to arrange.
- Members noted that Anti-social behaviour was reported at Upper Rec during snow – white Mercedes

108.0 Aylesbury Vale District Council (AVDC): Members noted

- Unitary 'minded to' decision from Secretary of State Sajid Javid – Councillor Blake's response – members will make individual responses to the Secretary of State's consultation.
- VALP – submitted 28/2/18 to Central Government for independent examination

109.0 Bucks County Council: Members noted

- Unitary 'minded to' decision from Secretary of State Sajid Javid – Councillor Tett's response
- Minerals & Waste Consultation - Monday 5th March to Thursday 19th April 2018
- Freight Strategy consultation – 26th February to 6th April 2018

110.0 Highways, Footpaths, Footways & Street Lighting:

- 110.1** LAF Traffic Calming Feasibility Study – New Homes Bonus monies available – members noted that the Parish has been awarded up to £80,000 to fund gateway features, kerbing, 30mph repeater signs, flashing amber school signs, footway outside school and TfB staff fees. Clerk is awaiting further information from Simon Garwood/LAF and Paul Roberts/TfB and has requested a meeting to co-ordinate actions.
- 110.2** Unsuitable for HGV signage – Members noted that the Parish has also been awarded a 50% match funding LAF grant for this signage. Clerk to liaise with LAF/TfB as part of traffic calming initiative.
- 110.3** Bus Service – members noted that LAF has reviewed the petition proposal to fund an extension of the MK-Newton Longville bus service. Simon Garwood of LAF is to discuss with the Winslow LAF as the service would be extended to Mursley and Winslow could split the cost with GBWI LAF.
- 110.4** MVAS – Members noted that replacement batteries have been obtained and the cost split with Stoke Hammond Parish.
- 110.5** Clerk to follow up with Carington Estates regarding some overgrown stiles, the broken fence at the back of the MUGA and downed trees on footpath DPA/13/1. (Carington advised on 27/3 that someone from their farms department will attend to the trees as a matter of urgency).
- 110.6** Horse rider safety signs – members are advised that installation by TfB is still awaited.
- 110.7** Devolved services – new season – members noted that SEA has confirmed that they will issue a work schedule to Alan Burden who is going to continue the work with the assistance of his brother. David Lett to provide HSE training. New living wage rates to apply from 1st April 2018.

111.0 Finance**111.1 RESOLVED to** note that the balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 3,778.50	(as at 28 th February 2018)*
BIA Account	£41,392.63	(as at 28 th February 2018)
Poor Land Treasurers Account	£ 580.47	(as at 28 th February 2018)
Poor Land Call Account	£ 8,104.64	(as at 28 th February 2018)

* 20/3/18 Clerk transferred £7,000.00 from BIA account xx557 to Treasurer's Account xx441 to cover payments to be made within March.

111.2 Payments – RESOLVED to make the following payments:

Paid between meetings:

BT - £89.76 (£74.80 + £14.96 VAT) - Broadband services – D/Debit 4/3/18

WAVE - £24.10 – Allotment water – D/Debit 8/3/18

Npower - £213.86 (£178.22 + £35.64 VAT) – MPAN1 unmetered street lighting Jan '18 – D/Debit 12/3/18

Npower - £13.13 (£10.94 + £2.19 VAT) – MPAN2 unmetered street lighting Jan '18 – D/Debit 12/3/18

BT - £88.56 (£73.80 + £14.76VAT) – telephone line – D/Debit 29/3/18

Groundwork UK - £453.00 – repayment of unused N. Plan grant – cheque 0672

Community Heartbeat Trust - £318.00 (£265.00 + £53.00 VAT) – defib. battery & pad pack – cheque 0673

RFJ Carington - £1176.20 (£980.17 + £196.03 VAT) – Rec rent 25/3-28/9/19 – cheque 0674

RFJ Carington - £18.00 (£15.00 + £3.00 VAT) – Allotment rent 25/3-28/9/19 – cheque 0675

To be paid at meeting:

Deborah O'Brien - £423.41 (Mar salary £389.25; less PAYE (£5.20) Stamps £7.80; Paper £5.00; Village website domain renewal £26.56) – cheque 0676

HMRC – £5.20 – March PAYE – cheque 0677

Stoke Hammond PC - £178.97 – 50% MVAS replacement battery cost – cheque 0678

Community Heartbeat Trust - £36.00 (£30.00 + £6.00 VAT) – spare defib. pad pack – cheque 0679

George Browns - £1961.01 (£1634.17 + £326.84 VAT) – Tractor/strimmer service – cheque 0680

George Browns - £662.73 (£552.27 + £110.46 VAT) – Devolved equipment servicing - cheque 0681

D. Wise - £40.00 – re-install litter bin, fit locking device – cheque 0682

111.3 Income – RESOLVED to note the following income:

Interest: DPPC BIA a/c £1.76 (Feb); Poor Land Call a/c £0.34 (Feb)

111.4 RESOLVED to approve the Income & Expenditure Reports, Bank reconciliations and Budget YTD analysis dated 28th February 2018.

111.5 Internal Audit 2017/18 – members noted that a letter of appointment has been sent to the Internal Auditor.

112.0 Allotments

Members noted that there are still two allotments available at Manor Gardens and two at Stackyards.

113.0 Date of next meetings – Drayton Parslow Parish Council **RESOLVED to** note (7:30 pm start):

- Monday 30th April 2018 (following Annual Parish meeting)
- Monday 21st May 2018
- Monday 25th June 2018
- Monday 30th July 2018
- no meeting in August
- Monday 17th September 2018
- Monday 22nd October
- Monday 26th November
- no meeting in December

Meeting closed at 9:30 p.m.

Signed Date

Chairman