

DRAYTON PARSLow PARISH COUNCIL
3 The Pightle • Drayton Parslow • Bucks MK17 0LQ
Tel: 01296 728131 • <http://draytonparslowparishcouncil.org.uk>
Parish Clerk: Deborah O'Brien

21st March 2018

Dear Councillors and Residents of Drayton Parslow,

I hereby give you notice that a meeting of Drayton Parslow Parish Council will be held at the **Sports & Social Club** on **Monday 26th March 2018 at 7:30 p.m.**

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien *Deborah O'Brien* Parish Clerk

Agenda

1. Apologies - Members are asked to receive apologies.
2. Declarations of Interest & Dispensation requests
 - To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
3. Minutes
Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meetings of the Parish Council held on: 26th February 2018 DPPC/08/1718
4. Casual Vacancy
A vacancy for co-option still exists but no candidates have come forward to date. An item has been placed in the next newsletter.
5. Parish Council business
 - Broadband – Clerk to update regarding BT Community Fibre correspondence. Gigaclear has submitted proposals for a relocated cabinet adjacent to the wall/dog bin at Bates Gardens.
 - GDPR – AVDC conference 28/2 postponed due to weather until 17/4 (Unable to attend). NALC & BMKALC are offering further advice although no clear decision yet on Data Protection Officer.
 - Best Kept Village 2018 – entry has been submitted.
 - Village Litter pick – date to be determined
 - Annual Parish Meeting – members are asked to confirm a date for the Annual Parish Meeting, which must take place between 1st March and 1st June annually.
 - Defibrillator – members are advised that a replacement battery & pads have been purchased & installed. (£295.00)
6. Planning
New Applications:
 - 18/00136/APP - Construction of extension abutting north wall of church | Holy Trinity Church – Further submission of revised plans
 - 18/00732/COUIN | Prior approval for a change of use of from premises in light industrial use (class B1(c)) and any land within its curtilage to a dwellinghouse (class c3) | The Barn Newton Rd

Previously considered applications:

- 17/01429/APP – Residential development of 24 dwellings with parking, garaging, landscaping and associated works | Land off North Close – Clerk to update – no information at time of agenda.
- 17/03720/APP - Erection of 5 dwellings | Land at Chapel Lane – This will now be considered by the Development Management Committee on 29th March. A representative of the PC will need to attend.
- 17/03704/APP | Retention of agricultural temporary dwelling (Retrospective) | Land at Bletchley Road – no update at time of agenda.

Decisions - Made by AVDC:

- 18/00091/APP - Single storey rear extension | 15 Main Road – APPROVED

Enforcement: 17/00100/CON3 – Lorry/advertising at crossroads – Enforcement still to follow-up

Other issues:

- Neighbourhood Plan – The steering group held a meeting on 19th March 2018 where the first policy drafts were reviewed. These are now going to be translated into a draft plan by an authoring team while the remainder of volunteers will conduct editorial and research work. It is anticipated that the draft consultation will commence mid-late June, finalising after the VPA show on 11th August.

Existing S106 funds (£1,806 balance):

- Outdoor gym equipment – Cllr Harvey to update regarding surface proposals

7. Correspondence circulated via e-mail between meetings:

- B&MKALC Weekly Updates incl TTRO updates
- **Silent Soldier Campaign**
- My Bucks - January 2018
- NALC GDPR toolkit
- AVDC Service Level Agreement - Dog Waste Service – 2.7% increase in costs
- NIC report on Oxford-Cambridge Corridor
- Letter from Cllr Tett - Recent Severe Weather
- AVDC Parish conference – powerpoint slides
- Vale of Aylesbury Local Plan - Regulation 22: Submission of documents and information to the Secretary of State
- Reminder Request To Promote Responses From Councils To CoSIPL Standards Call For Evidence By 27/4
- WARNING TO COMMUNITIES REGARDING TELEPHONE BOXES
- Government commits to further support for neighbourhood planning – new programme 3 April
- TVP Aylesbury Vale Facebook page <https://www.facebook.com/TVPAylesbury/>
- Agenda for Great Brickhill, Wing & Ivinghoe Local Area Forum, Monday 19th March 2018

8. Recreation Field/Play Area

- Members are advised that the family of the late Dr Margaret Wright have been informed that the PC prefers a concrete base installation. A final decision is needed for location.
- Tractor & devolved equipment have been returned from Browns following annual service.
- Members are advised that Mr Wise has re-installed the MUGA bin and liner.
- Annual RoSPA inspection has been booked with Playsafety.
- Members are advised that Anglian Water has determined that a water supply in the middle of the recreation area needs to be disconnected.
- Anti-social behaviour reported at Upper Rec during snow – white Mercedes

9.1 Aylesbury Vale District Council (AVDC):

- Unitary ‘minded to’ decision from Secretary of State Sajid Javid – Councillor Blake’s response
- VALP – submitted 28/2/18 to Central Government for independent examination

9.2 Bucks County Council:

- Unitary ‘minded to’ decision from Secretary of State Sajid Javid – Councillor Tett’s response
- Minerals & Waste Consultation - Monday 5th March to Thursday 19th April 2018
- Freight Strategy consultation – 26th February to 6th April 2018

- 10. Highways, Footpaths & Footways, Street Lighting, Transportation, Devolved Services**
- LAF Traffic Calming Feasibility Study – New Homes Bonus – the Parish has been awarded up to £80,000 to fund gateway features, kerbing, 30mph repeater signs, flashing amber school signs, footway outside school and TfB staff fees. Clerk has written to TfB Projects and will update.
 - Unsuitable for HGV signage – Cllr Batley has advised that the match funding for “Unsuitable for HGVs” signage has been approved. Clerk to follow up with TfB/LAF.
 - Bus Service – an E-petition has been submitted by residents to Bucks CC and handed to LAF to fund an extension of the Newton Longville-MK bus service. Cllr Batley to update.
 - MVAS – members are advised that replacement batteries have been purchased with Drayton Parslow’s cost being £178.97. (Split costs with Stoke Hammond)
 - Clerk has written to Carington Estates regarding some overgrown stiles, the broken fence at the back of the MUGA and downed trees on footpath DPA/13/1. Carington were awaiting their new ranger who was due to start in early March. They will advise when work will be undertaken.
 - Horse rider safety signs – members are advised that installation by TfB is still awaited.
 - Devolved Services – SEA has confirmed that they will issue a work schedule to Alan Burden who is going to undertake the work with the assistance of his brother. David Lett to provide HSE training. New living wage rates to apply from 1st April 2018.

11. Finance

11.1 Account Balances: The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 3,778.50	(as at 28 th February 2018)*
BIA Account	£41,392.63	(as at 28 th February 2018)
Poor Land Treasurers Account	£ 580.47	(as at 28 th February 2018)
Poor Land Call Account	£ 8,104.64	(as at 28 th February 2018)

* 20/3/18 Clerk transferred £7,000.00 from BIA account xx557 to Treasurer’s Account xx441 to cover payments to be made within March.

11.2 Payments: Treasurer’s Account

Paid between meetings:

- BT - £89.76 (£74.80 + £14.96 VAT) - Broadband services – D/Debit 4/3/18
- WAVE - £24.10 – Allotment water – D/Debit 8/3/18
- Npower - £213.86 (£178.22 + £35.64 VAT) – MPAN1 unmetered street lighting Jan ‘18 – D/Debit 12/3/18
- Npower - £13.13 (£10.94 + £2.19 VAT) – MPAN2 unmetered street lighting Jan ‘18 – D/Debit 12/3/18
- Groundwork UK - £453.00 – repayment of unused N. Plan grant – cheque 0672
- Community Heartbeat Trust - £318.00 (£265.00 + £53.00 VAT) – defib. battery & pad pack – cheque 0673
- RFJ Carington - £1176.20 (£980.17 + £196.03 VAT) – Rec rent 25/3-28/9/19 – cheque 0674
- RFJ Carington - £18.00 (£15.00 + £3.00 VAT) – Allotment rent 25/3-28/9/19 – cheque 0675

To be paid at meeting:

- Deborah O’Brien - £423.41 (Mar salary £389.25; less PAYE (£5.20) Stamps £7.80; Paper £5.00; Village website domain renewal £26.56) – cheque 0676
- HMRC – £5.20 – March PAYE – cheque 0677
- Stoke Hammond PC - £178.97 – 50% MVAS replacement battery cost – cheque 0678
- Community Heartbeat Trust - £36.00 (£30.00 + £6.00 VAT) – spare defib. pad pack – cheque 0679
- George Browns - £1961.01 (£1634.17 + £326.84 VAT) – Tractor/strimmer service – cheque 0680
- George Browns - £662.73 (£552.27 + £110.46 VAT) – Devolved equipment servicing - cheque 0681
- D. Wise - £40.00 – re-install litter bin, fit locking device – cheque 0682

11.3 Income

Interest: DPPC BIA a/c £1.76 (Feb); Poor Land Call a/c £0.34 (Feb)

11.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports up to 28th February 2018. Members are also asked to review the Bank reconciliations. The year to date analysis versus budget is also attached. Copies attached appendices A & B

11.5 Internal Audit 2017/18

A letter of appointment as Internal Auditor has been sent to Mrs Rose

12. Allotments

Members are advised that there are two allotments available at Manor Gardens and two at Stackyards.

13. Dates of next meetings — Members are asked to note the next meeting dates:

- Monday 30th April 2018
- Monday 21st May 2018
- Monday 25th June 2018
- Monday 30th July 2018
- no meeting in August
- Monday 17th September 2018
- Monday 22nd October
- Monday 26th November
- no meeting in December