

**Minutes of a meeting of Drayton Parslow Parish Council held at the Sports & Social Club
on Monday 15th January 2018 at 7:30 p.m.**

Present: Cllr. D. Perry (Chairman); Cllr M. Thum (Vice-Chairman); Cllr A. Batley; Cllr. J. Bruce; Cllr S. Colborne-Baber; Cllr. H. Harvey; Cllr. S. Spavins

Also present: Deborah O'Brien, Parish Clerk; District Cllr N. Blake; County Cllr. J. Blake; Alistair Goulden - Retail Director & Owen Clements – Head of Sales - Gigaclear.

Cllr Perry welcomed the two representatives from Gigaclear. Prior to the meeting he had written to Mr Goulden advising that *“as a Parish Council we are not contracting with you to provide service to the village and so whilst we are happy to hear what you have to say and to help facilitate communication between your company and a community that has been very much let down in the provision of any flavour of fibre-enabled broadband, we would insist that you do not claim that you are “working with” the Parish Council as this could give an entirely wrong impression to our villagers who are already somewhat angry and disappointed with progress to date which is neither your fault nor ours”.*

Mr Goulden explained that they have purchased AVB Broadband (AVB)'s assets and where service was currently operational have been switching customers to their network. They currently have networks in Great Brickhill/Woburn and Marsh Gibbon so the provision of service to DP will link both arms. They are operating in a variety of communities such as Northamptonshire, Somerset/Devon, Berkshire & Essex. They are fully funded by Railpen, Infracapital & Neil Woodford. They anticipate their network having a 50 year lifespan which will be open access and once they have achieved certain thresholds will be able to run any ISP over it (Sky, Talk-talk etc).

In addition Cllr Perry had also raised several questions/concerns to Gigaclear prior to the meeting which would be of interest to residents (responses given at the meeting in parentheses):

1) *Your ability to commit to a universal service for the village* (All AVB assets are currently being re-designed by Gigaclear's design team. They plan to cover most if not all of the village. They do not pre-sell but rather build the network and then offer their service after financial evaluations have been completed.)

2) *How you make decisions regarding connecting more outlying properties* (Where not covered by general planning, serviced by Gigaclear on Demand; civil engineering costs either charged to subscriber or group of subscribers in the case of an isolated cluster, or in the case of farmland cost to deliver service to edge of farm plus special reinforced cable that can be strung by the farmer)

3) *How you operate wayleaves to cross private land for easier access to properties* (They prefer to utilise carriageway access rather than across land but where this is necessary will use fixed wayleave pricing)

4) *How residents arrange for connection from your point of presence into their house and their responsibilities for maintenance* (All pots will be ready to go whether subscribed to or not – future-proofing. There will be one outside every door. Installation charge includes getting from the kerbside pot into your house. It is expected that installation crews will be on the ground before Easter.)

5) *Any costs related to the fibre modem* (There is an activation fee but free installation to modem at present. They do not have a 'low price product' at present but are investigating that. There have been no increases above 2% per year and their pricing structure is regulated by Ofcom.)

6) *What your situation is regarding the necessary permissions to connect us to your network* (Not a problem. One cabinet would probably be needed per community and would discuss location with Parish Council)

7) *What kind of SLA (service level agreement) and uptime guarantee you offer for your network* (A major incident team is in place and can switch to battery power or generator as needed.)

8) *Are there different SLAs for business customers?* (Yes)

9) *Do you have any arrangements with IP telephony providers for those who would wish to take advantage of them* (A relationship has been established with Vonage)

10) *Are you aware of commitments made to the Parish Council regarding connectivity and charges for our public facilities?* (The capacity to provide connectivity for public facilities exists – details to be determined)

“You may be aware that as a result of the involvement of AVB in our village we have been excluded from the Connected Counties programme that in theory would have provided funds for BT to deliver fibre to the cabinet, which whilst not to the kerbside would have been a universal service solution.”

The Parish Council also asked to see Gigaclear's build plans once they are available. Mr Goulden replied the day after the meeting: *“I have spoken to the Project Director for our Aylesbury Vale this morning regarding the fact you would like to see our build plans. This is not uncommon and he will arrange for his delivery manager to get into contact with you once the build plans are finalised and a contractor is engaged. We review minor*

changes at this stage to account for any local concerns before the build starts. I would expect this happen within the next 6 weeks if not sooner."

Mr Goulden & Mr Clements left the meeting at 7:55 pm.

Cllr Janet Blake advised that Transport for Bucks (TfB) is currently dealing with a backlog of issues with over 40 inspections due. She will follow-up on refilling of grit bins which was requested on 20/12/17.

Cllr Neil Blake advised that AVDC is pleased with the sale of AVBroadband. There are currently meetings underway relating to the ideal route for the East-West roadway, plus an East-West Rail consultation is in progress. The Unitary decision is imminent and so there are many meetings taking place to prepare for whichever outcome is decided. The VALP is progressing. AVDC's budget has been balanced for the next 4 years – recent restructuring cost £3 million but this will save £2 million/year.

Cllr N Blake noted that Drayton Parslow has made an application to the New Homes Bonus and will give it consideration if it goes to Cabinet. He also noted that the DPSSC has applied for S106 funding.

An outline planning proposal for 500 homes has been submitted at Levante Gate, opposite Eaton Leys (where outline planning for 600 homes has been granted). Cllr Blake recommended commenting on the Milton Keynes website with regard to traffic issues and also to write to Highways (Bucks CC). Councillors agreed. (Clerk has placed an objection on the website 17/03223/OUT, but notes that Highways has already objected to the application in its consultation.)

The meeting commenced at 8:00 pm:

76.0 Apologies: None submitted

77.0 Declarations of Interest: Cllrs Batley & Harvey declared an interest in the Sports & Social Club in relation to item 5.0 S106 funding and the proposed petanque court. Cllr Bruce advised that he was at University with Mr Goulden of Gigaclear and recently attended a related event but has no connection otherwise.

78.0 Minutes: RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Monday 27th November 2017 DPPC/06/1718

79.0 Parish Council Business

79.1 Broadband – Members noted the comments made earlier by the Gigaclear representatives. It was also noted that a £20 refund in respect of AVB service to Greenacre Hall & DPSSC had been received. **RESOLVED that** the Clerk should write to BT to determine its intentions relating to the Universal Service Obligation which should serve the entire community.

79.2 Sliver of land transfer – Members noted that this has now been completed and registered by HM Land Registry. A copy of the Transfer Deed is held by the Clerk with the original held by Parrott & Coales.

79.3 Community Resilience Training – this was postponed and will now take place on 16th February.

79.4 Members noted that the Clerk has set up a Parish Council Facebook group page for residents to join so that information can be disseminated. To join a request must be made via <https://www.facebook.com/groups/DraytonParslowPC/>.

80.0 Planning <https://publicaccess.aylesburyvaledc.gov.uk/online-applications> Members noted:

80.1 Planning Applications:

- 17/03720/APP | Erection of 5 dwellings | Land at Chapel Lane – members noted that amended plans had been submitted since the agenda publication. Cllrs to review the documents and report to the Clerk for comments to be made to AVDC.
- 17/01429/APP – Residential development of 24 dwellings with parking, garaging, landscaping and associated works | Land Off North Close - Guinness Partnership has submitted new drainage reports to which the SuDS officer has responded with conditions. Members noted that expiry date has been extended to 26th January 2018 pending Landscape Officer's report. Education S106 requirements have been issued.

80.2 Planning Decisions from AVDC:

- 17/03868/APP - Loft Conversion with Rear Roof Extension, Internal and External Associated Works. | 5 Fox Lane – APPROVED by AVDC

80.3 Enforcement

- 17/00100/CON3 – Lorry/advertising at crossroads – still awaiting follow-up by Enforcement Officer Dales.

80.4 Other planning issues – Members noted:

- Neighbourhood Plan – Members noted that the steering group held a village-wide consultation on 4th December which was attended by 22 residents. Further input and opinions were obtained and these are being analysed. Next NP meeting is 22nd January 2018. **RESOLVED** to agree: Expenses: refreshments £46; Visual Boards £200.00
- Greenacre Hall and electronic blinds – members noted that Greenacre Hall has applied for S106 funds for this expenditure and that this has been granted by AVDC in the amount of £4,500.00.
- DP Sports & Social Club has submitted a request for S106 funding for the Petanque/Boules facility in the amount of £5,880.00. **RESOLVED** to confirm support so that this can be submitted to AVDC. (This would leave a balance of £1,806.00)
- Outdoor gym equipment – Cllr Harvey to provide detailed costings and update.
- VALP Proposed Submission – members noted that the Parish Council comments have been uploaded to the consultation website. (12/12/17)

81.0 Correspondence Circulated via e-mail – Members noted:

- B&MKALC Weekly Updates incl TTRO updates
- BCC News: 'Have your say' on Proposed Changes to the Cost of Adult Social Care Services (on website)
- School appeals panel member shortage in Buckinghamshire (on website)
- NBPPC – S106 agreements and issues
- BCC People Power - Collective switching 2018
- Notes from Parish Liaison 29 Nov 17
- Correspondence regarding Connected Counties programme, AV Broadband, Gigaclear & Drayton Parslow
- BCC News: We've got your winter survival advice kit ready to unwrap
- AVDC Chairman's carol service invite
- Swanboure CE School Admissions Consultation (2019-2020) (on website)
- TVP Parish Newsletter - Rural Crime Update from ACC Nikki Ross
- MyBucks - December 2017
- Council Tax Referendum (NALC)
- Royal Garden Party 2018
- B&MKALC Update - Legal Briefing from NALC – Data Protection Officer
- WWI Battles Over Guide for 2018
- Survey on an increase in council tax to help protect operational policing is launched (on website)
- Planning Liaison Conference at The Gateway 20/2/18 17:30 pm – declined to attend
- East-West Railway Consultation – memory stick – Councillors to review and advise Clerk of comments

82.0 Recreation Field/Play Area – Members noted:

- Members noted that the family of the late Dr Margaret Wright would like to install a commemorative bench in the area opposite her house. Clerk to write advising that the generous offer is much appreciated but due to past experience it is preferred that the bench is not located in the verge outside the play area. Other suggestions are to be offered.
- Weekly play area inspections – members noted that the inspection forms have been received and that Cllr Spavins will commence recording these. (Cllr Colborne-Baber to sub as needed)
- Members noted that the mole catcher is required – to be arranged as soon as ground is drier.
- Clerk is making arrangements for tractor service & repair. Devolved equipment to be serviced at the same time.

83.0 Highways, Footpaths, Footways & Street Lighting:

- 83.1** LAF Traffic Calming Feasibility Study – New Homes Bonus monies available – members noted that the application has been submitted and that the Grants Officer has advised a decision will be

made 26th Jan with notice given the following week. The recommendation then goes to Cabinet for final decision.

- 83.2** Unsuitable for HGV signage – Members noted that this will be discussed for approval at the February 27th meeting of LAF – Cllr Batley will attend. (Cllr Colborne-Baber to substitute if needed). Cllr Colborne-Baber will also attend the GWBI traffic calming sub-group on 31st January. Members confirmed their agreement to the proposed PC costs of £2,619 (50%). However, the Clerk has gone back to LAF to see if this amount can be reduced.
- 83.3** Bus Service – members noted that an E-petition has been submitted by residents to Bucks CC and handed to LAF to fund an extension of the Newton Longville-MK bus service. Cllr Batley will also represent the PC relating to this item on 27th February.
- 83.4** Footpath DPA/4/1 (links to Bridleway) – members noted that the landowner has placed signage on the Newton Rd indicating that the field has been treated with rat poison. The Footpaths Officer has been consulted and has advised there is nothing he can do as it is the landowner's responsibility.
- 83.5** Clerk has written to Carington Estates regarding some overgrown stiles and the broken fence at the back of the MUGA. Carington is awaiting the appointment of a new ranger. It was also reported that there are downed trees on their footpaths which the Clerk will report (16/1/18)
- 83.6** Horse rider safety signs – members are advised that TfB has replied that they will consider installing these but that priorities at present are with flooding and pot holes.
- 83.7** Church Field – Cllr Batley advised “There's no such thing as the Dog poo fairy” – Keep Britain Tidy campaign – signs have been installed.

84.0 Finance

84.1 RESOLVED to note that the balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 2,883.62	(as at 31 st December 2017)*
BIA Account	£45,389.07	(as at 31 st December 2017)
Poor Land Treasurers Account	£ 580.47	(as at 31 st December 2017)
Poor Land Call Account	£ 8,103.98	(as at 31 st December 2017)

*Clerk transferred £4,000.00 from BIA account to Treasurer's Account to cover payments due in Jan 10/01/18.

84.2 Payments – RESOLVED to make the following payments:

Deborah O'Brien - £960.28 (Dec & Jan salary £778.50; less PAYE (£10.40); Resilience Training x 2 £84.54; Mileage £18.90; Parking £5.50; Stamps £21.24; Posters £30.00; NPconsult refreshments £46.00; VAT £6.00; AVB refund (£20.00)) – cheque 0653

HMRC – £10.40 – Dec/Jan PAYE – cheque 0654

Alan Burden - £48.00. – Nov MUGA area, S & S mowing – cheque 0655

Aylesbury Mains Ltd - £88.80 (£74.00 + £14.80 VAT) – re-connect lanterns & test inv 17745 – cheque 0656

RoSPA - £36.00 (£30 + £6 VAT) – inspection reports – cheque 0657

SLCC - £143.00 Annual membership 2018 – cheque 0658

BMKALC – £37.06 – Audit training 7/2/18 – cheque 0659

AVDC - £131.84 – (£109.87 + £21.97 VAT) balance outstanding for replacement bin – cheque 0660

Lynch Garden Services – £190.00 – Conifer removal & hedging – allotments – cheque 0661

Greenacre Hall - £9.00 – extraordinary mtg usage 1/11/17 – cheque 0662

Advance Display Solutions - £200.00 (£166.67 + £33.33 VAT) – N Plan display boards – cheque 0663

BT - £87.48 (£72.90 + £14.58VAT) – phone line Greenacre Hall CCTV – Direct Debit 02/01/18

Npower - £678.35 (£565.29 + £113.06 VAT) – MPAN1 unmetered streetlighting Oct '16; Aug & Sept 2017 – D/Debit 27/12/17

Npower - £39.78 (£33.15 + £6.63 VAT) – MPAN2 unmetered streetlighting Oct '16; Aug & Sept 2017 – D/Debit 27/12/17

Npower - £213.85 (£178.21 + £35.64 VAT) – MPAN1 unmetered streetlighting Oct '17 – D/Debit 07/01/18

Npower - £13.12 (£10.93 + £2.19 VAT) – MPAN2 unmetered streetlighting Oct '17 – D/Debit 07/01/18

Npower - £206.96 (£172.47 + £34.49 VAT) – MPAN1 unmetered streetlighting Nov '17 – D/Debit 13/01/18

Npower - £12.72 (£10.60 + £2.12 VAT) – MPAN2 unmetered streetlighting Nov '17 – D/Debit 13/01/18

84.3 Income – RESOLVED to note the following income:

Interest: DPPC BIA a/c £4.20 (Nov & Dec); Poor Land Call a/c £0.70 (Nov & Dec)

Refund AVB Broadband £20.00 (January)

84.4 RESOLVED to approve the Income & Expenditure Reports, Bank reconciliations and Budget YTD analysis dated 31st December 2017.

84.5 Members reviewed a second draft budget for 2018/19. **RESOLVED to** accept the draft budget version 2. **FURTHER RESOLVED to** request a Precept of £32,620.00 for 2018/19.

84.6 Council Tax Referendum – members noted that referendum principles have not been extended to parish & town councils in 2018/19.

84.7 Bank Mandate – two councillors signed the Bank Mandate request removing Peter Moore and adding Cllr James Bruce.

85.0 Allotments

- Members noted that there are still two allotments available at Manor Gardens and two at Stackyards. All rents have been paid.
- Failed conifer & hedge cutting – members noted this has been completed.

86.0 Date of next meetings – Drayton Parslow Parish Council **RESOLVED to** note (7:30 pm start):

- Monday 26th February 2018
- Monday 26th March 2018;
- Monday 30th April 2018
- Monday 21st May 2018
- Monday 25th June 2018
- Monday 30th July 2018
- no meeting in August
- Monday 17th September 2018
- Monday 22nd October
- Monday 26th November
- no meeting in December

At the end of the meeting, Cllr Michael Thum submitted his resignation due to work commitments. Cllr Thum has served on the Parish Council for 10 years and the Councillors unanimously gave a vote of thanks for his service.

As such, a Casual Vacancy has occurred and the Clerk will notify the Monitoring Officer and post the vacancy on the noticeboard & website accordingly.

Meeting closed at 9:30 p.m.

Signed Date
 Chairman