

**DRAYTON PARSLOW PARISH COUNCIL**  
**3 The Pightle • Drayton Parslow • Bucks MK17 0LQ**  
**Tel: 01296 728131 • <http://draytonparslowparishcouncil.org.uk>**  
**Parish Clerk: Deborah O'Brien**

10<sup>th</sup> January 2018

Dear Councillors and Residents of Drayton Parslow,

I hereby give you notice that a meeting of Drayton Parslow Parish Council will be held at the **Sports & Social Club** on **Monday 15<sup>th</sup> January 2018 at 7:30 p.m.**

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien                      *Deborah O'Brien* Parish Clerk

### Agenda

1. Apologies - Members are asked to receive apologies.
2. Declarations of Interest & Dispensation requests
  - To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meetings of the Parish Council held on:

27th November 2017 DPPC/06/1718

4. Parish Council business

- Broadband – AV Broadband's assets have been sold to Gigaclear per notice received 30<sup>th</sup> December. A refund of £20.00 in respect of the Parish Council registration deposit for Greenacre Hall & DPSSC has been received from AV Broadband. The Clerk has written twice to the Economy & Business Development Scrutiny Committee at AVDC, requesting reinstatement to BT Connected Counties programme from which the Parish was excluded in June 2017 due to AVBroadband's intention to deliver service. It is hoped that District & County Councillors can now provide information as to whether or not Drayton Parslow can be re-instated to the Connected Counties/BT programme as serving the entire village should be a priority. Members are asked to consider the way forward in making superfast Broadband available to the entire community.
- Sliver of land transfer – members are advised that this has now completed and registered by HM Land Registry. A copy of the Transfer Deed has been received with the original held by Parrott & Coales. Members are asked to confirm their decision to wait until lease renewal to merge the freehold & leasehold titles for the sliver it now owns.
- Resilience Training 12<sup>th</sup> December 2017 10am-2:30pm Green Park, Aston Clinton – this was cancelled due to bad weather but has been re-arranged to 16<sup>th</sup> February.
- Members are advised that the Clerk has set up a Parish Council Facebook group page for residents to join so that information can be disseminated. To join a request must be made via <https://www.facebook.com/groups/DraytonParslowPC/>.

5. Planning

New Applications: none at time of agenda

- 17/01429/APP – Residential development of 24 dwellings with parking, garaging, landscaping and associated works | Land Off North Close – expiry date has been extended to 26<sup>th</sup> January 2018 pending Landscape Officer’s report. Education S106 requirements have been issued.

Decisions - Made by AVDC:

- 17/03868/APP - Loft Conversion with Rear Roof Extension, Internal and External Associated Works. | 5 Fox Lane – APPROVED by AVDC

Enforcement:

- 17/00100/CON3 – Lorry/advertising at crossroads – Enforcement Officer still to follow-up

Other issues:

- Neighbourhood Plan – The steering group held a village-wide consultation on 4<sup>th</sup> December which was attended by 22 residents. Further input and opinions were obtained and these are being analysed. Next NP meeting is 22<sup>nd</sup> January 2018. Expenses: refreshments £46; Visual Boards £200.00

Existing S106 funds (£12,186):

- Greenacre Hall and electronic blinds – members are advised that Greenacre Hall has applied for S106 funds for this expenditure and that this has been granted by AVDC in the amount of £4,500.00.
- DP Sports & Social Club has submitted a request for S106 funding for the Petanque/Boules facility in the amount of £5,880.00. Members are asked to consider the request (forwarded via e-mail 17/12/17) and confirm their support so that this can be submitted to AVDC. (This would leave a balance of £1,806.00)
- Outdoor gym equipment – Cllr Harvey to provide detailed costings and update.

VALP – the Parish Council comments have been uploaded to the consultation website. (12/12/17)

## 6. Correspondence circulated via e-mail between meetings:

- B&MKALC Weekly Updates incl TTRO updates
- BCC News: 'Have your say' on Proposed Changes to the Cost of Adult Social Care Services (on website)
- School appeals panel member shortage in Buckinghamshire (on website)
- NBPPC – S106 agreements and issues
- BCC People Power - Collective switching 2018
- Notes from Parish Liaison 29 Nov 17
- Correspondence regarding Connected Counties programme, AV Broadband, Gigaclear & Drayton Parslow
- BCC News: We've got your winter survival advice kit ready to unwrap
- AVDC Chairman's carol service invite
- Swanboure CE School Admissions Consultation (2019-2020) (on website)
- TVP Parish Newsletter - Rural Crime Update from ACC Nikki Ross
- MyBucks - December 2017
- Council Tax Referendum (NALC)
- Royal Garden Party 2018
- B&MKALC Update - Legal Briefing from NALC – Data Protection Officer
- WWI Battles Over Guide for 2018
- Survey on an increase in council tax to help protect operational policing is launched (on website)
- Planning Liaison Conference at The Gateway 20/2/18 17:30 pm - attendees?

## 7. Recreation Field/Play Area

- Members are advised that the family of the late Dr Margaret Wright would like to install a commemorative bench in the area opposite her house. Members are asked to consider the request, determine where would be a suitable location and what size the bench should be.
- Weekly play area inspections – members are advised that the inspection forms have been received and that Cllr Spavins will commence recording these.
- Members are advised that the mole catcher is required – to be arranged as soon as ground is drier.
- Clerk is making arrangements for tractor service & repair. Devolved equipment to be serviced at the same time.

## 8. Highways, Footpaths & Footways, Street Lighting, Transportation, Devolved Services

- LAF Traffic Calming Feasibility Study – New Homes Bonus monies available – members are advised that the application has been submitted and that the Grants Officer has advised a decision will be made 26<sup>th</sup> Jan with notice given the following week. The recommendation then goes to Cabinet for final decision. Clerk to update.
- Unsuitable for HGV signage – members are reminded that this is to be discussed at the LAF February meeting. Cllrs Batley & Colborne-Baber have volunteered to attend the meeting on 27<sup>th</sup> February (only one will attend) & Cllr Colborne-Baber has volunteered to attend the GWBI traffic calming sub-group on 31<sup>st</sup> January. Members are asked to confirm their agreement to the proposed PC costs of £2,619 (50%). Clerk has gone back to LAF to see if this amount can be reduced.
- Bus Service – an E-petition has been submitted by residents to Bucks CC and handed to LAF to fund an extension of the Newton Longville-MK bus service. This will also be considered at LAF's 27<sup>th</sup> February meeting.
- Footpath DPA/4/1 (links to Bridleway) – members are advised that the landowner has placed signage on the Newton Rd indicating that the field has been treated with rat poison. The Highways Officer has been consulted and has advised there is nothing he can do as it is the landowner's responsibility.
- Clerk has written to Carington Estates regarding some overgrown stiles and the broken fence at the back of the MUGA. Carington is awaiting the appointment of a new ranger.
- Horse rider safety signs – members are advised that TFB has replied that they will consider installing these but that priorities at present are with flooding and pot holes.
- Church Field – Cllr Batley to update: "There's no such thing as the Dog poo fairy" – Keep Britain Tidy campaign – signs have been received (£30 + £6 VAT)

## 9. Finance

### 9.1 Account Balances: The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 2,883.62	(as at 31 <sup>st</sup> December 2017)*
BIA Account	£45,389.07	(as at 31 <sup>st</sup> December 2017)
Poor Land Treasurers Account	£ 580.47	(as at 31 <sup>st</sup> December 2017)
Poor Land Call Account	£ 8,103.98	(as at 31 <sup>st</sup> December 2017)

\*Clerk transferred £4,000.00 from BIA account to Treasurer's Account to cover payments due in January 10/01/18.

### 9.2 Payments: Treasurer's Account

To be paid at meeting:

Deborah O'Brien - £960.28 (Dec & Jan salary £778.50; less PAYE (£10.40); Resilience Training x 2 £84.54; Mileage £18.90; Parking £5.50; Stamps £21.24; Posters £30.00; NPconsult refreshments £46.00; VAT £6.00; AVB refund (£20.00)) – cheque 0653

HMRC – £10.40 – Dec/Jan PAYE – cheque 0654

Alan Burden - £48.00. – Nov MUGA area, S & S mowing – cheque 0655

Aylesbury Mains Ltd - £88.80 (£74.00 + £14.80 VAT) – re-connect lanterns & test inv 17745 – cheque 0656

RoSPA - £36.00 (£30 + £6 VAT) – inspection reports – cheque 0657

SLCC - £143.00 Annual membership 2018 – cheque 0658

BMKALC – £37.06 – Audit training 7/2/18 – cheque 0659

AVDC - £131.84 – (£109.87 + £21.97 VAT) balance outstanding for replacement bin – cheque 0660

Lynch Garden Services – £190.00 – Conifer removal & hedging – allotments – cheque 0661

Greenacre Hall - £9.00 – extraordinary mtg usage 1/11/17 – cheque 0662

Advance Display Solutions - £200.00 (£166.67 + £33.33 VAT) – N Plan display boards – cheque 0663

BT - £87.48 (£72.90 + £14.58 VAT) – phone line Greenacre Hall CCTV – Direct Debit 02/01/18

Npower - £678.35 (£565.29 + £113.06 VAT) – MPAN1 unmetered streetlighting Oct '16; Aug & Sept 2017 – D/Debit 27/12/17

Npower - £39.78 (£33.15 + £6.63 VAT) – MPAN2 unmetered streetlighting Oct '16; Aug & Sept 2017 – D/Debit 27/12/17

Npower - £213.85 (£178.21 + £35.64 VAT) – MPAN1 unmetered streetlighting Oct '17 – D/Debit 07/01/18

Npower - £13.12 (£10.93 + £2.19 VAT) – MPAN2 unmetered streetlighting Oct '17 – D/Debit 07/01/18  
Npower - £206.96 (£172.47 + £34.49 VAT) – MPAN1 unmetered streetlighting Nov '17 – D/Debit 13/01/18  
Npower - £12.72 (£10.60 + £2.12 VAT) – MPAN2 unmetered streetlighting Nov '17 – D/Debit 13/01/18

### 9.3 Income

Interest: DPPC BIA a/c £4.20 (Nov & Dec); Poor Land Call a/c £0.70 (Nov & Dec)  
Refund AVBroadband £20.00 (January)

### 9.4 Income and Expenditure report(s)

Members are asked to review and approve the Income & Expenditure reports up to 31<sup>st</sup> December 2017. Members are also asked to review the Bank reconciliations. The year to date analysis versus budget is also attached. Copies attached appendices A & B

### 9.5 Precept 2018/19

Members are advised that a 2<sup>nd</sup> draft budget is available for review. The Parish Tax base for 2018/29 will be £273.65. Clerk to explain and update. Final decision on budget and Precept request must be made.

### 9.6 Council Tax Referendum

Members are advised that: Council tax referendum principles have **not** been extended to parish and town councils in 2018/19. The secretary of state for communities and local government, Sajid Javid MP, has just announced the provisional local government finance settlement for 2018/19 in the House of Commons, an extract from his speech is below:

“I can also confirm the government intends to defer the setting of council tax referendum principles for town and parish councils. This is subject to the sector taking all available steps to mitigate the need for council tax increases and the government seeing clear evidence of restraint in the increases set by the sector as a whole.”

### 9.7 Bank Mandate

Members are asked to sign the Mandate request and Cllr Bruce is asked to complete his portion for final approval by Lloyds.

## 10. Allotments

- Members are advised that there are two allotments available at Manor Gardens and two at Stackyards. All rents have been paid.
- Members are advised that Mr Lynch has completed the conifer removal & hedging.

## 11. Dates of next meetings — Members are asked to confirm the next meeting dates:

- Monday 26<sup>th</sup> February 2018
- Monday 26<sup>th</sup> March 2018;
- Monday 23<sup>rd</sup> or 30<sup>th</sup> April 2018 (to be confirmed)
- Monday 21<sup>st</sup> May 2018
- Monday 25<sup>th</sup> June 2018
- Monday 30<sup>th</sup> July 2018
- no meeting in August
- Monday 17<sup>th</sup> September 2018
- Monday 22<sup>nd</sup> October
- Monday 26<sup>th</sup> November
- no meeting in December