

**Minutes of a meeting of Drayton Parslow Parish Council held at the Sports & Social Club  
on Monday 27<sup>th</sup> November 2017 at 7:30 p.m.**

**Present:** Cllr. D. Perry (Chairman); Cllr A. Batley; Cllr S. Colborne-Baber; Cllr. H. Harvey; Cllr. S. Spavins  
**Also present:** Deborah O'Brien, Parish Clerk; District Cllr N. Blake; Mrs W. Preston; Dr J. Bruce

Cllr Blake addressed the meeting. Negotiations for the sale of Aylesbury Vale Broadband are progressing well with a bidder. It is frustrating not to be able to divulge more information but this is commercially sensitive. The interested company has teams in place, ready to start as soon as legal matters are complete. Cllr Perry enquired if they would be able to meet the Universal Service Obligation (*which will aim to ensure that everybody can request a broadband download speed of at least 10Mbps by 2020*). He also enquired if it is possible for the village to be reinstated to the Connected Counties/BT programme.

Cllr Blake answered that the bidder is keen to connect as many as possible and that their aspirations for Aylesbury Vale are significant. Infrastructure access across the fields is possible due to the new company being a bigger enterprise than AVB. Cllr Blake does not think that Connected Counties can deliver what they have promised.

Cllr Blake also updated regarding Unitary – The Secretary for State for Communities & Local Government, Sajid Javid may make a decision on Buckinghamshire before Christmas with Dorset being the first county (All authorities there agree on the way forward). Aylesbury Vale is a target for future housing growth, and the Vale of Aylesbury Local Plan Proposed Submission (VALP) is out for consultation.

The meeting commenced at 7:40pm:

- 63.0 Apologies:** Members accepted apologies from Cllr M. Thum and County Cllr J. Blake.
- 64.0 Resignation of Cllr Peter Moore:** Members gave a vote of thanks for Cllr Moore's service and commitment to the Parish Council and residents of Drayton Parslow. His efforts in re-developing the Play area are particularly appreciated.
- 65.0 Casual Vacancy:** Members noted that notice of a Casual Vacancy was given to the Monitoring Officer but that no by-election was called for in accordance with Section 87 (2) of the Local Government Act, 1972. Consequently, a second notice of Casual Vacancy was issued on 17<sup>th</sup> November 2017 enabling the Parish Council to then co-opt a suitable candidate when one or more becomes available. Members considered the candidate available – Dr James Bruce and determined that he should be co-opted. He signed an Acceptance of Office and provided a register of Disclosable Pecuniary interests to the Clerk for submission to the Monitoring Officer. Cllr Bruce joined the Councillors at the meeting.
- 66.0 Declarations of Interest:** Cllrs Batley & Harvey declared an interest in the Sports & Social Club in relation to item 7.0 S106 funding and the proposed petanque court.
- 67.0 Minutes: RESOLVED** to receive the minutes and confirm the recommendations therein of the meetings of the Parish Council held on:
- Monday 23<sup>rd</sup> October 2017 DPPC/05/1718.
  - Wednesday 1<sup>st</sup> November 2017 DPPC/05ext/1718

**Standing orders were suspended to allow Mrs Preston to address the meeting regarding S106 funds.**

The Greenacre Hall Committee wishes to apply for £4,500 from the existing S106 fund to enable the purchase & installation of electronic blinds in the facility. This will benefit badminton and short mat bowls players (22 expressions of interest for short mat bowls). The Committee has £3,000 in hand towards the total cost of £7,500. The S106 Officer has indicated that the application would be considered favourably. District Cllr Blake has also lent his support and advised consulting with him over future applications. The Clerk supplied Mrs Preston with the forms for completion which the Clerk will submit on behalf of the committee. Cllr Blake suggested consulting with him on future requests for advice. He also advised that he will check on the time scale for release of funding.

**Standing orders were reinstated and the meeting continued.**

**68.0 Parish Council Business**

- 68.1** Broadband – Members noted Cllr Blake’s earlier comments and the fact that residents may re-claim their deposits from AV Broadband if they wish. If not, the deposits will be passed on to the new owners whose intention it is to provide service. **RESOLVED that** the Parish Council will leave its deposit in respect of Greenacre Hall & DPSSC broadband in place until further information is available. (AVB had offered to supply community facilities such as these at no cost beyond the activation & installation fees.) Councillors also noted that the Clerk had written two letters to the Economy and Business Development Scrutiny Committee for AVDC requesting that they recommend that Drayton Parslow is reinstated to the Connected Counties programme. No response has been received to date. It was also noted that Gigaclear were hosting a community meeting at Soulbury on 29<sup>th</sup> November.
- 68.2** Sliver of land transfer – Members noted that the PC solicitor has written back to HMLR answering their questions (26/10). Apparently there is some concern over matters which were not revealed during title searches. A seventh solicitor at Parrott & Coales (apparently permanent) is now handling this matter. **RESOLVED that** the Clerk should write to the Principal Partners at Parrott & Coales advising that the Parish Council will not accept further costs as a result of yet another associate handling the file and to request a date for resolution.
- 68.3** Members noted that the overhanging trees by the rear of the school have been pollarded.
- 68.4** Post Office – Members noted that a change of time has been agreed - 9am-11am Tuesdays. In addition, the PCC are going to offer teas & coffees to encourage usage and a social event.
- 68.5** Grant Awarding Policy – members reviewed the submitted document and **RESOLVED to** adopt.
- 68.6** Greenacre Hall & Electronic Blinds – members noted Mrs Preston’s comments and **RESOLVED to** support the application for £4,500 from S106 funds. A grant from Parish Council funds will not be required.
- 68.7** Community Resilience Training – 12<sup>th</sup> December – **RESOLVED that** Cllr Harvey & the Clerk will attend at a cost of £84.54.
- 68.8** Christmas Lights – Cllr Spavins offered to liaise with Mr Mrs Stepney regarding access and with councillors regarding installation.
- 69.0** **Planning <https://publicaccess.aylesburyvaledc.gov.uk/online-applications> Members noted:**
- 69.1** **Planning Applications:**
- 17/01429/APP – Residential development of 24 dwellings with parking, garaging, landscaping and associated works | Land Off North Close - Guinness Partnership has submitted new drainage reports to which the SuDS officer has responded with conditions. **RESOLVED that** the Parish Council maintains its objections as previously submitted. Landscape reports are awaited at which time further consultations will be made to the Parish Council and AVDC’s Landscape Officer.
- 69.2** **Planning Decisions from AVDC: None from AVDC**
- 69.3** **Enforcement**
- 17/00100/CON3 – Lorry/advertising at crossroads – still awaiting follow-up by Enforcement Officer Dales.
- 69.4** **Other planning issues – Members noted:**
- Neighbourhood Plan – Members noted that the steering group met on 13<sup>th</sup> November 2017 and further data analysis was conducted. An update will be given in the December newsletter. A festive consultation event is being held in the DPSSC on 4<sup>th</sup> December to obtain further insight into residents’ opinions. Invitations have been hand-delivered.
  - Existing S106 funds (£12,186 less £4,500 Greenacre Hall) Cllr Batley has one quote for the Boules (Petanque) Court and is obtaining two more. A question was raised in relation to storage of the equipment needed as general access is necessary. An indication of potential usage is also required. Cllr Harvey updated regarding quotes for a trim trail/gym which will be summarised and presented at the next meeting. She also advised that part of the costs can be borne by Sport England grants. The Clerk has received agreement from Carington Estates for the installation of the outdoor gym equipment provided that the Parish Council indemnifies the landowner (Hon. Rupert F. J. Carington) against injuries, losses or claims arising from its use and/or installation. Members **RESOLVED to** confirm such indemnity. The Parish Council has liability public insurance, but signage would also be installed advising use at participants’ own risk.

- VALP Proposed Submission – members noted that this is currently out for consultation and agreed to submit any comments to the Clerk by 8/12/17.

#### **70.0 Correspondence Circulated via e-mail – Members noted:**

- North Bucks Parishes Planning Consortium Meeting held 11th October
- Parish Liaison notes and Presentations - Meeting 13 September 2017
- Bucks CC Budget Consultation ... We Need You!
- My Bucks Budget Consultation 2018/19 - Tell us where YOUR priorities & November edition
- B&MKALC Weekly Updates incl TTRO updates
- Came & Co Council Matters Autumn 2017 – incl Play Area inspection requirements
- Vale of Aylesbury Local Plan (VALP) - forthcoming consultation – ends 14 December
- Correspondence regarding Connected Counties programme, AV Broadband & Drayton Parslow
- Minutes for Great Brickhill, Wing & Ivinghoe Local Area Forum, Thursday 5th October 2017, 7.00 pm
- GBWI Traffic Calming Sub Group 8<sup>th</sup> November – agenda & notes from meeting
- Mobile Library Consultation 2017
- BCC Update on Early Help review for town and parish councillors - November 2017
- Police and Crime Commissioner 'Let's Hate Hate' campaign
- Bucks CC Early Help review for Children's Services
- Buckinghamshire Parish Liaison Meeting 29<sup>th</sup> November 6:30 County Hall – Cllr Perry to attend
- Notification of external auditor appointments for the 2017-18 financial year

#### **71.0 Recreation Field/Play Area – Members noted:**

- Weekly play area inspections – members **RESOLVED** to purchase routine inspection checklists designed around DP play equipment & MUGA at a cost of £30 + VAT. It is an insurance requirement that a weekly routine inspection log is maintained – Cllr Spavins offered to conduct inspections and arrange for a substitute when she is unavailable.
- Cllr Harvey & Mr Lancaster will paint the school bus bay when the weather is warmer.
- Replacement ropes on the Play Area have been installed on the HAGS equipment
- Replacement sign at Play Area entrance – Mr Wise has refurbished and installed.
- “There's no such thing as the Dog poo fairy” – Keep Britain Tidy campaign – members agreed to have signs made and installed. Cllr Batley to arrange lamination.
- Dog bin adjacent to DPSSC – members **RESOLVED** to confirm the decision taken between meetings to replace the damaged bin at a cost of £156 + VAT. Mr Wise has installed and AVDC will remove old unit. (Since removed)
- Clerk to arrange annual servicing of mowing equipment

#### **72.0 Highways, Footpaths, Footways & Street Lighting:**

- 72.1** New Homes Bonus Monies – Members noted that the pre-application was submitted to LAF and that a final application needs to be submitted before 15<sup>th</sup> December 2017. The Clerk has entered the basic information but requires member input to complete. Cllrs Batley, Colborne-Baber & Perry will review and submit to Clerk, including a 10% contingency cost. There was discussion about the potential to introduce 20 mph speed limits, single lanes & footpaths – all of which require a further feasibility study and would have been considered when the initial feasibility study was conducted. Priority barriers require streetlighting to be installed.
- 72.2** Unsuitable for HGV signage – Members noted that this will be discussed for approval at the February 27<sup>th</sup> meeting of LAF – Cllr Batley will attend. (Cllr Colborne-Baber to substitute if needed). Cllr Colborne-Baber will also attend the GWBI traffic calming sub-group on 31<sup>st</sup> January.
- 72.3** Bus Service – members noted that an E-petition has been submitted by residents to Bucks CC and handed to LAF to fund an extension of the Newton Longville-MK bus service. Cllr Batley will also represent the PC relating to this item on 27<sup>th</sup> February.
- 72.4** Members noted that Western Power has needed to re-connect power to 2 streetlights at the corner Highway/Main Road and opposite 4 New Road.
- 72.5** Closed gate at Church Field – Cllr Batley has liaised with the tenant farmer, Mr North. The field is still gated but not locked unless livestock are present. Access to dog walkers will be available when gate is not locked provided the Countryside Code is followed and the land & farming

activities are respected. (Articles relating to this are in the Village Newsletter Dec/Jan edition).  
Equestrian access will be available by permit from the tenant farmer. The Clerk will write to those who had e-mailed the Parish Council about this issue advising them of the outcome.

**72.6** The Clerk will continue to follow-up with TfB regarding installation of Equestrian road signage.

### **73.0 Finance**

**73.1 RESOLVED to** note that the balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 2,745.25	(as at 31 <sup>st</sup> October 2017)*
BIA Account	£50,384.87	(as at 31 <sup>st</sup> October 2017)
Poor Land Treasurers Account	£ 1,840.47	(as at 31 <sup>st</sup> October 2017)
Poor Land Call Account	£ 8,103.28	(as at 31 <sup>st</sup> October 2017)

\*Clerk transferred £5,000.00 from BIA account to Treasurer's Account to cover payments due in November & December 20/11/17.

**73.2 Payments – RESOLVED to** make the following payments:

Deborah O'Brien - £473.51 (Nov salary £389.25; less PAYE (£5.20); Mileage £22.50; Parking £1.50; Ink CYMK £62.96; Paper £2.50) – cheque 0642

HMRC – £5.20 – Nov PAYE – cheque 0643

Alan Burden - £118.00. – Oct play area, S & S mowing; weed spraying – cheque 0644

HAGS-SMP Ltd - £2400.00 (£2000 + £400 VAT) – replacement play ropes & installation – cheque 0645

Aylesbury Mains Ltd - £189.36 (£157.80 + £31.56 VAT) – light repairs 30 Main Rd/Cnr Highway – cheque 0646

Willowbridge Marina - £20.01 (£19.06 + £0.95 VAT) – Diesel for tractor – cheque 0647

DPSSC - £176.00 N Plan meetings up to 31/10/17 – cheque 0648

DPSSC - £16.00 Streetlighting 2017/18 – cheque 0649

Stewkley Enterprise Agency - £75.00 – Oct mowing & admin costs – cheque 0650

AVDC - £572.64 (£477.20 + £95.44 VAT) – Dog bin collection – cheque 0651

D. Wise - £67.97 – Install dog bin & refurb Play Area signage – cheque 0652

BT - £87.60 (£73 + £14.60 VAT) – Broadband – D/Debit 2 December 2017

Anglian Water – £29.55 – Allotment water 18/7-7/11/17 – D/Debit 8 December 2017

**73.3 Income – RESOLVED to** note the following income:

Interest: DPPC BIA a/c £1.76 (Oct); Poor Land Call a/c £0.37 (Oct)

Allotment rentals £5.90

**73.4 RESOLVED to approve** the Income & Expenditure Reports, Bank reconciliations and Budget YTD analysis dated 31<sup>st</sup> October 2017.

**73.5** Members reviewed a preliminary draft budget for 2018/19. The Parish Tax base for that year will be £273.65. Suggestions were made and a further draft will be submitted between meetings prior to a final decision at the 15<sup>th</sup> January meeting.

**73.6 RESOLVED to** remove Peter Moore from the Bank Mandate and add Cllr James Bruce.

### **74.0 Allotments**

- Members noted that there are still two allotments available at Manor Gardens and two at Stackyards. All rents have been paid.
- Failed conifer & hedge cutting – This has been taken care of by Mr Lynch (post meeting)

**75.0 Date of next meetings –** Drayton Parslow Parish Council **RESOLVED to** note (7:30 pm start):

- No meeting in December
- Monday 15<sup>th</sup> January 2018
- Monday 26<sup>th</sup> February 2018

Meeting closed at 9:50 p.m.

Signed ..... Date .....

Chairman