

- Neighbourhood Plan – Members noted that the steering group met on 11th September 2017 following up from the VPA Show consultation where 18 additional questionnaires were completed by 12-35 year olds. Once analysis has been completed, a summary will be distributed to all residents for review, plus a Christmas consultation event with refreshments will be held on 4th December in the DPSSC. Business owners within the parish will also be consulted. A poster competition will also be conducted with the Three Schools. An incentive prize was offered and the draw was made – Marcy Arnold won the £25 Amazon voucher. Members further noted that the Locality Grant from Groundworks UK has been awarded and received in the amount of £1198.00. Next NP steering group meeting will be 16th October.
- S106 agreements – Members noted that the S106 officer has agreed the PC's request (made without prejudice) in respect of 17/01429/APP. *"Towards the improvement and/or refurbishment of the existing sports pitch and equipped play facilities at Drayton Parslow recreation ground MK17 OJR and/or the purchase of additional public open space within Drayton Parslow Parish and/or the provision of sports and/or equipped play facilities upon such additional purchased public open space or other appropriate leased land within the Parish."*
- S106 agreements – Members further discussed usage of existing S106 funds (£12,816). Carington Estates has responded to the permission request for the outdoor gym equipment, however they want it located within the Play Area which is not suitable. Clerk to further explain restrictions and request another review. Cllr Batley is obtaining three quotes for a petanque/boules court to the rear of the Sports & Social Club. Ideally such work to be performed when the planned ditching of the recreation area is undertaken. Details to be presented at the October meeting.

42.0 Correspondence Circulated via e-mail – Members noted:

- Notification of Buckinghamshire Minerals and Waste Local Plan: Draft Plan for Consultation
- Agenda for Great Brickhill, Wing & Ivinghoe Local Area Forum, Thursday 27th July 2017, 7.00 pm – Cllr Moore's report sent via e-mail 28/7/17; Minutes received 2/8/17
- BCC: Have your say on changes to early help services for children, young people and families in Bucks
- BMKALC – Keeping parishes informed re road closures and weekly updates
- AVDC: Chairman's Charity Quiz Event - 20th October 2017
- My Bucks – August
- Works in your local area- 2017/18 Strategic Highway Maintenance and Footway Structural Repair Programme : week commencing 6th August 2017 (Main Rd re-surfacing)
- Consultation on draft transport Development Management Policy – open until 25/9/17
- Vale of Aylesbury Local Plan - Parishes Seminar - Wednesday 4 October 2017 6:30 pm
- TfB Stakeholder Conference Invitation 12/9/17
- NBPPC: Housing Delivery in Aylesbury Vale
- Parish Liaison Meeting , 13 September 2017 – Clerk to attend
- GBWI Traffic Calming sub group 6/9/17
- Change of location for meeting 05/10/2017, 19:00, Great Brickhill, Wing & Ivinghoe Local Area Forum – Stewkley Cricket Pavilion
- Deadline for LAF Transportation schemes for 2018/19 – Parish Council has applied for traffic calming funding

43.0 Recreation Field/Play Area – Members noted:

- Members noted that a School Bus Parking sign has been installed and the school notified. Mr May from the school has responded thanking the PC. Clerk to order yellow line painting paint so that the area can be marked off. Cllr Harvey ask Mrs Foley to advise the Bridge Club that the area is for School Bus Parking only.
- HAGS (original supplier) has quoted to replace the proprietary rope parts of their play equipment which RoSPA has indicated is needed. Clerk to endeavour to have the quote reduced. The equipment is specific to HAGS range. **RESOLVED** that the ropes are to be replaced if the quote can be reduced.
- **RESOLVED** that the Clerk should arrange other minor repairs (as needed or recommended by RoSPA) with one of the new maintenance operatives.

44.0 Highways, Footpaths, Footways & Street Lighting:

- 44.1** New Homes Bonus Monies – **RESOLVED** to submit an expression of interest for a grant to cover all of the Traffic Calming Study recommendations (excluding the HGV signs which have already been applied for via LAF).
- 44.2** Pavement in front of Three Horseshoes – Members noted that Category one repairs have been made with TfB planning to submit full re-surfacing for the area later in the year.
- 44.3** Devolved services – one of the operatives has resigned but agreed to complete this year's cuts (2 more). A new operative will be required for 2018/19 – Clerk to advertise. Members also noted that a hedge in the lower part of the village requires cutting back – Cllr Harvey to follow up.

45.0 Finance

45.1 **RESOLVED** to note that the balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 2,531.05	(as at 31 st August 2017)*
BIA Account	£38,951.52	(as at 31 st August 2017)
Poor Land Treasurers Account	£ 1,840.47	(as at 31 st August 2017)
Poor Land Call Account	£ 8,102.60	(as at 31 st August 2017)

*Clerk has transferred £4,000.00 from BIA account to Treasurer's Account to cover payments due

45.2 **Payments – RESOLVED** to make the following payments:

Paid between meetings:

- George Browns - £35.69 (£29.74 + £5.95 VAT) tractor tyre repair –cheque 0623
 Alan Burden - £84.00 – MUGA, club mowing and hedge behind club – cheque 0624
 Glendining Signs - £76.74 (£63.95 + £12.79 VAT) – School bus parking sign – cheque 0625
 Mazars LLP - £240.00 (£200.00 + £40 VAT) – External Audit 2016/17 – cheque 0626
 Npower - £221.75 (£184.79 + £36.96 VAT) – MPAN1 unmetered streetlighting June – D/Debit 10/8/17
 Npower - £13.00 (£10.83 + £2.17 VAT) – MPAN2 unmetered streetlighting June – D/Debit 10/8/17
 BT - £86.52 (£71.10 + £14.22 VAT) – Broadband DPSSC – D/debit 1/9/17
 Anglian Water - £29.68 – water – allotments – D/debit 08/09/17
 Npower - £229.14 (£190.95 + £38.19 VAT) – MPAN1 unmetered streetlighting July – D/Debit 8/9/17
 Npower - £13.42 (£11.18 + £2.24 VAT) – MPAN2 unmetered streetlighting July – D/Debit 8/9/17
- Paid at meeting:
- Deborah O'Brien - £992.89 (Aug/Sept salary £778.50; less £10.40 PAYE; CCTV signs £61.70; ICO Data Prot renewal £35.00; Website hosting renewal £75.23; Stationery & Stamps £15.52; NP draw voucher £25.00; VAT £12.34) – cheque 0627
 HMRC – £10.40 – Aug/Sept PAYE – cheque 0628 (issued 11/9/17)
 Hon RFJ Carington £1,317.18 (£1097.65 + £219.53 VAT) – Rec rent 29/9-24/3/18; Play Area rent 29/9/17-28/9/18; Allotment rent 29/9-24/3/18 – cheque 0629
 Lord Carrington's Property A/C - £10.00 – licence for allotments 1/9/17-31/8/18 – cheque 0630
 BALC - £121.01 – planning & data protection training for Clerk – cheque 0631
 Stewkley Enterprise Agency - £213.57– July/Aug Devolved Services – cheque 0632
 Royal British Legion - £17.00 – Remembrance Wreath – cheque 0633
 Alan Burden - £48.00. – August play area, S & S mowing – cheque 0634
 Aylesbury Mains Ltd - £66.12 (£55.10 + £11.02 VAT) – light repairs 15 Chapel Ln & 12 Main Rd – cheque 0635

45.3 **Income – RESOLVED** to note the following income:

- Interest: DPPC BIA a/c £3.38 (Jul/Aug); Poor Land Call a/c £0.67 (Jul/Aug)
 Groundworks UK Locality Grant £1198.00 Allotment rentals £94.22 & £16.82

45.4 **RESOLVED to approve** the Income & Expenditure Reports, Bank reconciliations and Budget YTD analysis dated 31st August 2017.

45.5 External Audit & Annual Return

Members noted that that the External Audit has concluded and Mazars has stated: "On the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with

proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met.”

45.6 Poor Allotment or Common

Members noted that the Clerk has filed the annual return for the Poor Land with the Charities Commission as agreed at the 22/5/17 meeting. Members are further advised that the 2017 Distribution notice will be included in the newsletter and placed on the notice board. Next Trustees meeting is 27th November 2017.

46.0 Allotments

- Members noted that there are still two allotments available at Manor Gardens and one at Stackyards. A notice has been issued in the next newsletter.
- Cllr Harvey advised that the failed conifer and hedge will be cut back by Mr Lynch on 2nd October.
- Members are advised that renewal notices for 2017/18 have been issued and eleven plots have already been paid for. Cllr Harvey to assist with chasing outstanding rents.

47.0 Date of next meetings – Drayton Parslow Parish Council RESOLVED to note (7:30 pm start):

- Monday 23rd October 2017
- Monday 27th November 2017
- No meeting in December

Meeting closed at 8:40 pm

Signed Date
Chairman