

**Minutes of a meeting of Drayton Parslow Parish Council held at the Sports & Social Club
on Monday 24th July 2017 at 7:30 p.m.**

Present: Cllr. H. Harvey (Acting Chairman) Cllr. A. Batley
 Cllr. S. Colborne-Baber Cllr. P. Moore

Also present: Deborah O'Brien, Parish Clerk; District Cllrs N. Blake & B. Everitt; Alistair Goulden, Robert Saunders, Michael Richardson and Blake Van Eeden all from Gigaclear Broadband and one resident (part meeting) Cllr Harvey agreed to Chair the meeting in the absence of the Chairman & Vice-Chairman.

Mr Goulden from Gigaclear gave a presentation regarding bringing broadband to the area and the recent door-to-door solicitations they had made in the village. The company is keen to supply and stated that they had received a lot of positive feedback and if there is sufficient interest would be willing to offer a service. The Clerk advised that the Parish Council will not recommend one supplier over another for utilities as it is up to individual consumers to make that decision. Cllr Batley advised that AV Broadband has been installing in the village and that digging up the roads again would be an issue especially with full resurfacing of Main Road due in August. Mr Goulden elaborated upon their business and funding, gave information about pricing (all available on their website) plus offered the information that their intention would be to use 'open access' installation. Realistically it could be installed within a year or so. Cllr Blake enquired about Bucks CC's intervention during construction in a neighbouring community – Gigaclear said this can happen but the issue was rectified. Cllr Blake also explained that AV Broadband is funded by a loan from AVDC. Cllr Blake further stated that he was unhappy with Gigaclear's sales methods. Gigaclear denied using any improper methods. A resident enquired why they wish to invest in a village that already has a potential provider – the response was that they are operational to the east and west of the village and that this would be infill and make economic sense.

A suggestion was made that perhaps AVB and Gigaclear could work together to provide service using joint infrastructure. Cllr Harvey thanked the Gigaclear team for attending and they left.

Cllr Blake then advised that AV Broadband anticipates re-commencing installation within 2 – 3 months. It was suggested that AV Broadband should send a notice to all who had paid a deposit to reassure and advise them of the timelines. Cllr Blake indicated that this was happening.

Cllr Blake went on to give an update regarding the draft Vale of Aylesbury Plan (VALP) which is due to go to full Council in October. Housing numbers are being reduced with the four District Councils in agreement. However, Bucks CC is not in agreement with the proposed Green Belt usage in South Bucks. AVDC has undertaken a staff assessment with employees re-applying for their jobs. A Parish Liaison Officer has been appointed to assist Parish Councils as a one-stop source of information. In addition 2 Enforcement team leaders (North & South) have been appointed – details to follow.

Parish Council meeting commenced at 8:15 pm

26.0 Apologies: Members accepted apologies from Cllrs. D. Perry, S. Spavins & M. Thum

27.0 Declarations of Interest: Cllr Harvey declared an interest in allotment business (tenant) and did not discuss/vote.

28.0 Minutes: RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Monday 19th June 2017 DPPC/02/1718.

29.0 Parish Council Business

29.1 Broadband – Members noted that Cllr Everitt had reported that it was unlikely that the parish could be re-instated to the Connected Counties programme.

29.2 MVAS – The unit has been in place for two weeks with one week representative of when the top end of the village was closed off. Cllr Harvey to supply data once converted. A permanent volunteer is still required to assist with usage of the unit.

29.3 RESOLVED that the Clerk should undertake training through BMKALC: General Data Protection & Freedom of Information (22/11 - £63.11) and Demystifying Planning (29/11 - £57.90).

- 29.4** VPA Show – 19th August 2017 **RESOLVED that** the Parish Council confirms permission for the Upper Recreation area and car parks to be used for the show for the weekend and necessary days prior or post event for set-up and knock-down. A Risk assessment is to be submitted by the VPA committee.
- 29.5** Recreation Area leases – members agreed in principle that as soon as the ‘sliver of land’ registration has been confirmed by HMLR, an approach will be made to Carington Estates to extend the existing leases for the Upper Rec (expires 9/26) and the Play Area (expires 9/21). The Estate has previously indicated that it is receptive to the idea to facilitate grant applications.
- 29.6** **RESOLVED that** the DPSSC may install a post box at their expense – to be located on the fence at the front entrance on Main Road.
- 29.7** Anti-Social behaviour – members noted that CCTV footage of the recent incident has been supplied to the police. **RESOLVED that** two additional CCTV signs are to be installed. Clerk to purchase.
- 29.8** Members noted advised that a complaint was received regarding a tree in the field adjacent to the rear of the School & 29 Main Rd. Clerk has advised Carington Estates and a tree surgeon is attending.
- 30.0** **Planning** <https://publicaccess.aylesburyvaledc.gov.uk/online-applications> **Members noted:**
- 30.1** **Planning Applications: - no new applications**
- 17/01429/APP – Residential development of 24 dwellings with parking, garaging, landscaping and associated works | Land Off North Close – The Planning Officer has advised that there may be further consultations and will update accordingly.
- 30.2** **Planning Decisions from AVDC:**
- 16/04535/APP - Removal of existing building and erection of one dwelling. | Pumping Station, Main Road. **Refused by AVDC**
- 30.3** **Enforcement**
- 16/03274/APP - Land at Bletchley Road – Change of use of land – siting of mobile home (Retrospective) – Withdrawn by applicant – Cllr Everitt to follow up with Enforcement Officer
 - 17/00100/CON3 – Lorry/advertising at crossroads – Cllr Everitt also to follow up (W/Cllr Blake)
- 30.4** **Other planning issues – Members noted:**
- Neighbourhood Plan – Members noted that the steering group met on 3rd July 2017. Five new members have joined which will be invaluable. It was agreed that a grant application should be made **RESOLVED that** the Clerk should proceed with the application – an expression of interest has been filed. Next meeting 7th August with the first full exhibition to take place at the VPA show on 19th August.
 - S106 agreements – Members **RESOLVED to request** ‘without prejudice’ a S106 contribution from the developer should the application known as 17/01429 Land adj to North Close be approved. (It is a requirement that a project is designated even if the PC opposes the application). The request to read: “Improvements to and/or the refurbishment or provision of tennis court(s) and/or football pitch and/or equipped play facilities subject to the availability of land by purchase or lease within the parish of Drayton Parslow.”
 - S106 agreements – Members further discussed usage of existing S106 funds (£12,816). Cllr Harvey has proposed an adult outdoor gym/trim trail for which she has obtained three quotes. Further information is required such as warranties, maintenance costs etc. Grants from Sport England are available. Clerk to request agreement in principle from Carington Estates. Cllr Batley is obtaining three quotes for a petanque/boules court to the rear of the Sports & Social Club. Ideally such work to be performed when the planned ditching of the recreation area is undertaken. Details to be presented at the September meeting.
- 31.0** **Correspondence Circulated via e-mail – Members noted:**
- Salden Chase (SWMK) coordination meeting Tuesday 20th June 7pm, West Bletchley Council offices
 - News about Aylesbury Vale - Come and meet BT about getting fibre broadband (sent 16/6)
 - VALP timetable revised – Seminar for parishes cancelled

- Connected Counties - Update on Broadband (sent 20/6) – DP not included in rollout
- Buckinghamshire becomes part of new system to improve local health and care
- Freight strategy - public survey
- Road closure Main Road (sent 21/6)
- Road Works plan - <http://www.buckscc.gov.uk/services/transport-and-roads/road-maintenance-and-repairs/programmes-of-work/>
- BCC Parish Liaison notes and Presentations
- Are you interested in your local NHS?
- MyBucks - July 2017
- News for the Parishes 3/17
- Keeping you informed of emergency road closures
- Minutes of NBPPC AGM held on 28 June 2017
- BCC News: Have your say during East West Rail consultation
- Meeting Thursday 27th July 2017, 7.00 pm, Great Brickhill, Wing & Ivinghoe Local Area Forum
- AVDC Emergency Plan Review of Reception and Rest Centres – Greenacre Hall has been registered

32.0 Recreation Field/Play Area – Members noted:

- A blocked drain needs clearance in the lower car park – Cllr Colborne-Baber to ask Mr Fedoriw to assist.
- Additional strimming in lower car park requested has been undertaken.
- A request for a dedicated school bus parking bay was agreed. **RESOLVED** that the Clerk should purchase a suitable sign for installation.
- Upper Rec drainage ditching – Mr Norman has advised that this will take place after the end of the cricket season.

33.0 Highways, Footpaths, Footways & Street Lighting:

- 33.1** LAF Traffic Calming Feasibility Study – members noted that the Clerk has submitted an application via LAF for match funding and installation of ‘Unsuitable for HGVs’ signs at both ends of the village.
- 33.2** New Homes Bonus Monies – members agreed to assess and prioritise the proposals made by TfB in their feasibility study dated 10/11/2016 with a view to making an application for NHB grant monies at the September 2017 meeting.
- 33.3** Pavement in front of Three Horseshoes – Members noted repairs are imminent with TfB planning to submit full re-surfacing for the area later in the year.
- 33.4** Members noted that Main Road top dressing is due to commence in August
- 33.5** Devolved services – both mowers have required starter cord repairs

34.0 Finance

34.1 **RESOLVED** to note that the balances for the Lloyds Bank accounts are as follows:

| | | |
|------------------------------|------------|-------------------------------------|
| Treasurers Account | £ 2,392.67 | (as at 30 th June 2017)* |
| BIA Account | £40,948.14 | (as at 30 th June 2017) |
| Poor Land Treasurers Account | £ 1,850.41 | (as at 30 th June 2017) |
| Poor Land Call Account | £ 8,101.93 | (as at 30 th June 2017) |

*Clerk has since transferred £2000 from BIA account to Treasurer’s Account to cover payments due

34.2 **Payments** – **RESOLVED** to make the following payments:

BT - £85.32 (71.10 + £14.22 VAT) – Phone CCTV Greenacre Hall – D/debit 1/7/17

Npower - £229.14 (£190.95 + £38.19 VAT) – MPAN1 unmetered streetlighting May – D/Debit 6/7/17

Npower - £13.42 (£11.18 + £2.24 VAT) – MPAN2 unmetered streetlighting May – D/Debit 7/6/17

Deborah O’Brien - £384.05 (July salary £389.25; less £5.20 PAYE) – cheque 0616

HMRC – £5.20 - July PAYE – cheque 0617

Alan Burden - £141.75 – Jun play area, S & S mowing, 2 x mower repair, 2 stroke – cheque 0618

Stewkley Enterprise Agency - £355.50 – June Devolved Services incl weedspraying – cheque 0619

BALC - £38.00 – Neighbourhood Planning booklets – cheque 0620;

Willowbridge Marina - £120.00 (£114.30 + £5.70 VAT) – Diesel for tractor 17/3-19/6/17 – cheque 0621

DPSSC - £630.00 – PO 2017/18 heating/rent; 2017/18 PC meetings – cheque 0622

Poor Land A/C Buckingham & River Ouzel IDB - £9.94 – Drainage Rates – cheque 115

34.3 Income – RESOLVED to note the following income:

Interest: DPPC BIA a/c £1.74 (June); Poor Land Call a/c £0.34 (June)

34.4 RESOLVED to approve the Income & Expenditure Reports, Bank reconciliations and Budget YTD analysis dated 30th June 2017.

34.5 Internal Audit

Members noted that the External Auditor’s report is imminent.

35.0 Allotments

- Members noted that there are two allotments available at Manor Gardens and one at Stackyards. Two allotments have been taken with another plot swapped.
- Members noted that we are waiting for Mr Lynch to attend to the failing conifer tree. (Hedge trimming to also be performed at end of nesting season)
- **RESOLVED that** allotment rental rates should remain the same for 2017/18 season. Clerk to prepare renewal notices
- Members noted that a dog belonging to a resident’s gardener has caused some damage at the allotments. The resident has been contacted and is advising the gardener to keep the dog on a lead.
- A complaint was received regarding an unattended bonfire. All tenants have received a reminder notice regarding bonfire safety and consideration. New reminder signs are also to be posted.

36.0 Date of next meetings – Drayton Parslow Parish Council RESOLVED to note (7:30 pm start):

- No meeting in August
- Monday 18th September 2017
- Monday 23rd October 2017
- Monday 27th November 2017
- No meeting in December

Meeting closed at 9:30 pm

Signed Date

Chairman