Attendees: Cllr Perry (Chair), Cllr Moore, Cllr Thum, Cllr Lester, Cllr Harvey, Cllr Wood, Cllr Blair, AVDC Cllr Neil Blake, Sue Mordue (Clerk), Michelle Jackson (Minute secretary) plus 2 members of the NHS Ambulance Service to demonstrate AED.

1. Receive Apologies: to accept apologies for absence – None


3. Declaration of interest in items on the agenda: to declare any interests – none.

4. Dispensations: To discuss and approve dispensations required by Councillors regarding the setting of the precept– Dispensation forms had been duly completed by all Cllrs present to allow them to set the precept– Section 33 of localism Act 2011.

5. The minutes of the last meeting held on Monday 26th November and 19th December 2012 were agreed as true records.

6. To update on matters arising from the minutes of the last meetings - no matters arising.

7. Planning Application: To discuss planning applications received:
   a. 11/02798/APP – Land South of Dorcas Lane Newton Road Stoke Hammond – erection of no 4 turbines and anemometer, an anemometer mast, substation buildings, access tracks, electricity connections, transformers kiosks and temporary construction compound and storage area for wind farm – A bat survey had now been undertaken and the monies owed by the applicant to AVDC had been paid. The Council Resolved that it Oppose the planning application based on previous comments and SDLT’s findings. Template letter provided by SDLT would be submitted under the name of DPC.
   b. 12/02492/ADP – Land To South Of Newton Leys Off Drayton Road And Stoke Road Stoke Hammond - Phase 1 of 10/01535/aop for 93 Dwellings (plots 1-84 and Plots 163-175) relating to appearance, landscaping, layout and scale – The Council Resolved it had No Objections to this application.
   c. 12/02625/APP – 45 Main Road conversion of existing garage into habitable accommodation including side and rear extensions and two dormer windows in side roofslope – the Council Resolved it had No Objections to this application.
   d. 13/00117/APP and 13/00116/ALB – Lower Farm Main Road – demolition of existing rear extension and porch. Two storey side and rear extension to eastern corner and part single storey, part first floor / rear extension to southern corner – the Council Resolved it had No Objections to this application.
   e. Update on Planning Application at Cow Pasture Farm Newton Longville and decided whether any actions are required – A public meeting had been held on 29 December 2012 and the Parish Council unanimously agreed to Oppose the application. The application is awaiting consideration at AVDC Development Control Committee.

8. To consider correspondence and other communications received since last meeting – no actions required.

9. Recreation Field:
   a. Play Area: To report on inspections and advice any repairs required – the goal posts and nets had now been installed. There had been no volunteers to open and shut the bollard to the Rec field daily following the note in the Village News.
   b. Lighting – to discuss and agree lighting for safety and security of exiting the building – it was reported that a parishioner had fallen and hurt her knee when leaving the hall in the dark after the timer lights had switched off at 10.30pm. It was proposed and agreed that the Clerk should write to the Village Hall Committee and request they investigate installing an override button in the Village Hall and the Sports and Social Club for the light to remain on for sufficient time to allow people to return to their cars safely. The Clerk to investigate installation of low level lights along the pathway down to the road. Cllrs Wood/Harvey to provide contact details of local electricians in the village.  

   ACTION: SM/AW/HH

10. Highways, Footpaths & Footways, Street Lighting: To report and update on issues and repairs:
Drayton Parslow Parish Council

a. The slabs had been laid to assist parishioners getting off the bus opposite Stones Way.
b. The Clerk to report that the light in Chapel Lane was still out. **ACTION: SM**
c. The Clerk to report potholes on the road from Stewkley to Drayton Parslow and contact BCC and ask them to investigate the ditch outside Broadways Farm which had been filled in. This meant that water now ran down the road which was wearing away the road surface. **ACTION: SM**
d. The 2 agreed locations for the MVAS were outside the Rec entrance and opposite Stones Way house. Kirsty Foley who is running the Speedwatch Team would be asked to approve these locations. Clerk to then send form to BCC for scheduling of their risk and safety assessments. **ACTION SM**

11. Finance:
a. The accounts for the year to date December 2012 were agreed.
b. To ratify cheques issued outside the meeting.
   - Clerks Pay & Expenses 255 £328.01
   - D Perry Photocopying 256 £30.00

c. To draw cheques – Cllrs Resolved to issue the following cheques:
   - HMRC PAYE 258 £174.00
   - Clerks Pay & Expenses 257 £305.81
   - E-On maintenance 259 £208.80
   - E-On electricity 260 £453.14
   - Robert Goss 261 £72.00
   - cancelled chq 262
   - Ian Blair re Prestige Alarms 263 £40.00
   - Buckingham Playing Fields Assoc 264 £20.00

d. The precept was set at £25k and the budget for 2013/14 agreed.

12. Allotments:
a. To discuss concerns brought to the Council and agree actions required – No concerns raised. Allotments holders had all paid their rental charges for the year and thanks expressed to Cllr Harvey for collecting the remaining ones due.
b. To agree to submit planning application for tree removal and reduction – it was agreed that the Clerk should submit this application as it would take several months to gain approval. Contact had been made by Mr and Mrs Sarjeant in response to the PC letter and it was agreed that works would not be undertaken until a meeting had been held with them in February.
c. Thanks were given to Robert Goss for cutting back the hedge from the bank which had been overhanging the road.

13. Reports on meetings attended by Parish Councillors – to receive reports from meetings attended and decide whether any decisions are required by the Council at the next meeting.
   - Cllr Lester to speak to David North regarding the snow clearing scheme with BCC. **ACTION: CL**
   - During the Open Forum, a presentation had been made by Shannon Witts NHS on an Automated External Defibrillator (AED) for the village. Cllrs Resolved to purchase this piece of equipment subject to funding Contact to be made with Bucks Community Foundation for potential funding and LAF already looking into this.

14. To agree the date of the next meeting – 25 February 2013

Closed Session:
15. To discuss quotations received for lighting maintenance and agree whether to change contractor – E-on had not been providing a good service for some time now and it was agreed to change to Aylesbury Mains Lighting who charged per callout rather than a set amount on an annual basis so it should be cheaper as well. Clerk to contact them and ask them to mend the light in Chapel Lane. **ACTION: SM**

The meeting closed at 9.50pm. Signed…………………………… Date……………….